

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, March 05, 2024 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	ERIC KENNEDY	PRESIDENT
	MICHAEL BOURNE	SECRETARY
	DOUG TRAPP	MEMBER
	DAVID ALANIS	MEMBER
	CHARLES DEAN	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	VIRGINIA LOMAS	HUMAN RESOURCES
	FRANK VASQUEZ	PORT SUPERINTENDENT

GUEST: DEANNA CHRYSLER

Supervisor Kennedy called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing February 06, 2024 board meeting minutes. Supervisor Alanis made the motion to approve the board meeting minutes. The motion was seconded by Supervisor Trapp and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S):

Deanna Chrysler: Ms. Chrysler would like an explanation on why her utility bill is double than a normal utility bill, and would like to know what the capital improvement fee is for.

Item No. 3: REVIEW & ACTION OF REAPPOINTMENT OF DOUG TRAPP AND MICHAEL BOURNE TO PMPUD BOARD: After review of reappointment of Doug Trapp and Michael Bourne to the PMPUD Board, Supervisor Dean made the motion for Mr. Trapp and Mr. Bourne to be reappointed to the PMPUD Board and sign the Oath of Office form. The motion was seconded by Supervisor Alanis and the vote unanimously carried.

Item No. 4: REVIEW & POSSIBLE ACTION ON DUPLEX WATER USAGE ALLOWANCE: Our office received a phone call from a lessee regarding the water bill, asked why the billing is double but the usage allowance is not. Port Director Mills, recommends for duplex water and sewer usage be doubled, the usage then a single family rate. Mills recommends an increase of 4,000 gallon allowance instead of 2,000 gallon allowance. After review on duplex water usage allowance Supervisor Alanis made the motion to increase the duplex rate to 4,000 gallons allowance. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 5: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent, reported on the following:

- Water: None.
- Sewer: No issues at this time.
- Garbage: None

Item No. 6: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 7 accounts have 30 – 90+ days past due list, scheduled for disconnection on March 05, 2024.

4 meters currently disconnected and 0 have been reinstalled.

- Cancellation of options on New Port Project: WCND board has agreed with the changes, a change order is being done by Ferris & Flynn at this time.

Restrictions will be enforced due to Falcon Lake having water shortage and are currently at 12% capacity.

Item No. 7: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Trapp made the motion to approve the transactions dated February 07, 2024 through March 05, 2024 as presented. The motion was seconded by Supervisor Alanis and the vote unanimously carried.

Item No. 8: ADJOURN: meeting adjourned at 9:48 a.m..