



NOTICE OF REGULAR MEETING
BOARD OF NAVIGATION AND CANAL COMMISSIONERS
WILLACY COUNTY NAVIGATION DISTRICT

DATE: WEDNESDAY, DECEMBER 10, 2025 9:00 A.M.

PLACE: 400 W. HIDALGO, SUITE 200, RAYMONDVILLE, TX 78580

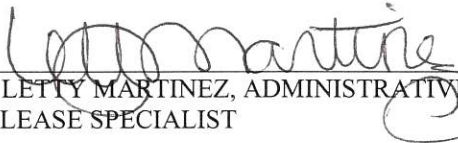
Live Streaming at: www.portofportmansfield.com/newsroom/livestream

PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting to discuss matters listed on the agenda when authorized to do so by the provisions of Section 418.183 or Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any other agenda item, the presiding officer will publicly announce the section or sections of the Texas Government Code authorizing the executive session.

AGENDA:

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| 1. REVIEW AND CONSIDERATION OF PREVIOUS MEETING MINUTES | ACTION |
| 2. PUBLIC COMMENT | |
| 3. REVIEW AND APPROVAL OF UPDATED WCND/PMPUD
PERSONNEL POLICY HANDBOOK (WCND ATTORNEY) | ACTION |
| 4. REVIEW AND APPROVAL OF UPDATED WCND/PMPUD
PURCHASING POLICY
(DIRECTOR OF FINANCE AND HUMAN RESOURCES LOMAS) | ACTION |
| 5. REVIEW AND APPROVAL OF UPDATED WCND/PMPUD
CASH RECEIPT POLICY
(DIRECTOR OF FINANCE AND HUMAN RESOURCES LOMAS) | ACTION |
| 6. DISCUSSION REGARDING SIGNATORY AUTHORITY AND
PROTOCOL FOR WCND CHECKING ACCOUNT (CHAIRMAN KENNEDY) | ACTION |
| 7. CONSIDERATION AND ADOPTION OF UPDATED WCND
ADMINISTRATION JOB DESCRIPTION FOR PORT SUPERINTENDENT
(WCND ATTORNEY) | ACTION |
| 8. REVIEW AND DISCUSSION ON APPLICANT POOL, APPLICATION
STATUS, AND NEXT STEPS IN THE HIRING OF A PORT DIRECTOR
(COMMISSIONER REYES) | ACTION |
| 9. REVIEW AND CONSIDERATION REGARDING THE SALE
OF WATERFRONT LOTS 26 – 78 (CHAIRMAN KENNEDY) | ACTION |
| 10. REVIEW AND CONSIDERATION REGARDING THE SELECTION
OF REALTOR SERVICES FOR THE NEW PORT SUBDIVISION
(COMMISSIONER KENDRICK) | ACTION |

11. DISCUSSION REGARDING PROTOCOL AND AUTHORITY IN
WEBSITE AND OTHER SOCIAL MEDIA POSTING MATTERS
AMONG BORDER AFFAIRS AND MPC STUDIOS
(COMMISSIONER KENDRICK)
12. REVIEW AND CONSIDERATION REGARDING SUBMISSION OF
NOTICE OF TERMINATION RIGHTS TO WCND LEASEHOLDERS
(COMMISSIONER KENDRICK) ACTION
13. CHAIRMAN'S REPORT
 - GLO Project
 - Update on Sea Wall Project
 - Update on Dredging Project
14. REVIEW AND DISCUSSION ON BUILDING AUTHORIZATIONS
ISSUED FOR THE MONTH OF NOVEMBER 2025
(ADMINISTRATIVE AND LEASING SPECIALIST MARTINEZ) ACTION
15. REVIEW AND CONSIDERATION OF RESIDENTIAL,
COMMERCIAL TRANSFER OF LEASES, BOAT STALL LEASE
TRANSFERS AND COLLATERAL TRANSFER OF LEASES
(ADMINISTRATIVE AND LEASING SPECIALIST MARTINEZ) ACTION
16. REVIEW AND CONSIDERATION OF CHECKS AND VOUCHERS
AND ANY DISCUSSION AND COMMENTS ON MONTHLY
BUDGET REPORT (ADMINISTRATIVE AND LEASING SPECIALIST MARTINEZ/
DIRECTOR OF FINANCE AND HUMAN RESOURCES LOMAS) ACTION
17. ADJOURN


LETTY MARTINEZ, ADMINISTRATIVE AND
LEASE SPECIALIST

I, SUSANA GARZA, COUNTY CLERK OF WILLACY COUNTY, TEXAS, DO HEREBY CERTIFY THAT I HAVE POSTED
A COPY OF THE ABOVE NOTICE AT THE WILLACY COUNTY COURTHOUSE ON THE 04TH DAY OF DECEMBER
2025.

By: Christy Villanreal, Deputy Clerk
SUSANA GARZA, COUNTY CLERK
WILLACY COUNTY, TEXAS

FILED *UPSTED*
COUNTY COURT
DEC 04 2025 @ 2:35 pm

SUSANA R. GARZA, CLERK
WILLACY COUNTY, TEXAS
BY: *Christy Villanreal* DEPUTY