PORT MANSFIELD

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COUNTY COURT
NOV 20 2026 @ 2:16 pm
SUSANA R. GARZA, CLERK
WILLACY COUNTY, TEXAS
BY: DEPUTY
Christy L Villarreal

NOTICE OF REGULAR MEETING
BOARD OF SUPERVISORS
PORT MANSFIELD PUBLIC UTILITY DISTRICT

DATE: TUESDAY, DECEMBER 1, 2026 9:00 A.M.
PLACE: HARBOR OFFICE, 630 LAGUNA DRIVE, PORT MANSFIELD

PUBLIC NOTICE is given that the Commission may go into executive session at any time during the meeting to discuss matters listed on the agenda when authorized to do so by the provisions of Section 418.183 or Chapter 551 of the Texas Government Code. In the event the Commission elects to go into executive session regarding any other agenda item, the presiding officer will publicly announce the section or sections of the Texas Government Code authorizing the executive session.

AGENDA:

1. REVIEWAL AND CONSIDERATION OF PREVIOUS MINUTES AND THE AMENDMENT OF THE OCTOBER 6th REGULAR MEETING ITEM EIGHT MINUTES. **ACTION**
2. PUBLIC COMMENT
3. PRESENTATION AND REVIEWAL OF RFQ RESPONSE AND AWARD OF CONTRACT FOR FINANCIAL ADVISORY SERVICES. **ACTION**
4. PRESENTATION AND REVIEWAL OF RFQ RESPONSE AND AWARD OF CONTRACT FOR BOARD ATTORNEY SERVICES. **ACTION**
5. PRESENTATION ON TEXAS WATER DEVELOPMENT BOARD GIS MAP OF INFASTRUCTURE FUNDING OPPORTUNITIES.
6. DISCUSSION AND POSSIBLE ACTION AUTHORIZING PUD GENERAL MANAGER TO SEEK QUALIFICATION REQUEST FOR STENOGRAPHERS. **ACTION**
7. DISCUSSION AND POSSIBLE ACTION TO REPEAL THE CAPITAL IMPROVEMENT FEE. **ACTION**
8. DISCUSSION AND POSSIBLE ACTION REGARDING ESTABLISHMENT OF WATER, SEWER AND GARBAGE SERVICES RATES, INCLUDING APPLICABLE COMMENCEMENT DATES. **ACTION**
9. GENERAL MANAGER REPORT:
   - REMINDER THE APPLICATION FOR THE PMPUD BOARD ARE DUE DECEMBER 15th (3 SPOTS FOR AVAILABLE FOR REAPPOINTMENT)
10. PORT SUPERENTENDENT REPORT:
    - WATER, SEWER, GARBAGE
11. REVIEW AND CONSIDERATION ON CHECKS AND VOUCHERS **ACTION**

EXECUTIVE SESSION

12. THE BOARD OF DIRECTORS WILL CONVENE IN CLOSED SESSION UNDER THE FOLLOWING PROVISIONS OF THE TEXAS OPEN MEETING ACT, CHAPTER 551, TEXAS GOVERNMENT CODE:

15. SECTION 551.074 (PERSONAL MATTERS): THE BOARD WILL DELIBERATE THE APPOINTMENT, EMPLOYMENT, DUTIES AND EVALUATION OF A SPECIFIC EMPLOYEE, OSCAR D. MONTOYA SR., AS EXECUTIVE DIRECTOR AND GENERAL MAMANGER OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT. THIS INCLUDES HIS DUTIES AND AUTHORITY UNDER A PROPOSED INTERLOCAL MEMORANDUM OF UNDERSTANDING FOR SHARED EXECUTIVE SERVICES WITH THE WILLACY COUNTY NAVIGATION DISTRICT.

13. SECTION 551.071 (CONSULTATION WITH ATTORNEY): CONSULT WITH THE DISTRICT'S ATTORNEY ON LEGAL MATTERS RELATED TO THE EMPLOYMENT OF THE EXECUTIVE DIRECTOR, WHERE THE ATTORNEY'S DUTY OF CONFIDENTIALITY UNDER TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICTS WITH CHAPTER 551.

RECONVENE IN OPEN SESSION

14. THE BOARD WILL RECONVENE IN OPEN SESSION. NO ACTION WILL BE TAKEN IN CLOSED SESSION. THE BOARD MAY TAKE ACTION IN OPEN SESSION ON ANY MATTER IT DELIBERATED IN CLOSED SESSION.

15. DISCUSSION AND POSSIBLE ACTION TO APPROVE AN INTERLOCAL MEMORANDUM OF UNDERSTANDING FOR SHARED EXECUTIVE SERVICES BETWEEN THE PORT MANSFIELD PUBLIC UTILITY DISTRICT AND THE WILLACY COUNTY NAVIGATION DISTRICT UNDER CHAPTER 791 FOR THE TEXAS GOVERNMENT CODE. UNDER THE MOU, OSCAR D. MONTOYA SIR., AN EMPLOYEE OF THE NAVIGATION DISTRICT, WILL SERVE AS THE UTILITY DISTRICT'S EXECUTIVE DIRECTOR AND GENERAL MANAGER FOR TWO-YEAR TERM. THE UTILITY DISTRICT WILL REIMBURSE THE NAVIGATION DISTRICT 25% OF HIS TOTAL COMPENSATION COST. THE MOU PROVIDES FOR TERMINATION FOR CAUSE. THE ITEM INCLUDES AUTHORIZING THE BOARD PRESIDENT TO SIGN THE MOU. **ACTION**

16. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2026-001. THE RESOLUTION APPOINTS OSCAR D. MONTOYA SR. AS EXECUTIVE DIRECTOR AND GENERAL MANAGER FOR THE TERM OF THE MOU. IT DELEGATES MANAGEMENT AUTHORITY TO HIM UNDER TEXAS WATER CODE § **45.056**. IT AUTHORIZES HIM TO SIGN CONTRACT AND OTHER DOCUMENTS WITHIN THE APPROVED BUDGET UP TO $30,000 PER TRANSACTION. **ACTION**

17. ADJOURN

Larissa Lopez

LARISSA LOPEZ, ADMINISTRATIVE ASSISTANT

I, SUSANA GARZA, COUNTY CLERK OF WILLACY COUNTY, TEXAS, DO HEREBY CERTIFY THAT I HAVE POSTED A COPY OF THE ABOVE NOTICE AT THE WILLACY COUNTY COURTHOUSE ON THE 20th DAY OF NOVEMBER, 2026

SUSANA GARZA, COUNTY CLERK
WILLACY COUNTY, TEXAS