



Junior Construction Superintendent

ConRock Construction LLC is a General Contractor that specializes in renovating affordable multifamily apartment buildings.

ConRock is seeking to hire a hardworking, energetic, individual who is willing to learn in a hands-on environment. ConRock consistently looks to promote from within and is therefore searching for individuals who hope to grow within an organization. We believe that diversity is essential for a strong successful company and seek to hire individuals with diverse backgrounds and experiences.

- The Junior Construction Superintendent will be assigned to a specified job site
- The Junior Construction Supt. shares the responsibility of maintaining a safe and secure environment
- The individual maintains a clean and orderly work space, communicates standards across job site
- The individual supports the Construction Superintendent & Project Manager, carries out all assigned tasks
- The individual will be supported by a General Superintendent and must be eager to learn
- The individual communicates clearly and effectively with supervisors, coworkers, vendors, and officials
- The Junior Construction Superintendent maintains and keeps track of tools and equipment
- The Junior Construction Supt. receives deliveries on site, takes inventories, and keeps track of materials
- The individual maintains records of job progress, conducts daily field reports & site safety inspections
- The individual consults construction documents (plans, specifications, and reports) to find answers
- The individual uses computers and mobile applications to save and access files
- The Junior Construction Supt. coordinates construction tasks, scheduling, and communication
- The Junior Construction Superintendent prepares and distributes the Two Week Look Ahead Schedule
- The Junior Construction Superintendent delivers weekly Toolbox Talks

Commitment

- Full-time hourly position, **7 am – 3 pm** or **8 am – 4 pm** depending on site, Monday thru Friday
- Overtime opportunities are available and expected
- All laws, regulations, and company policies will be followed
- Opportunities for on the job training and additional safety, construction and technology training

Compensation

- Entry range \$19-\$22/hour
- Full Benefits – Health Insurance, Dental/Vision, 401K eligibility after 1 year

Requirements

- Reliability, timeliness, and respect are required
- Must have at least OSHA 30-hour training upon hire
- New York City 40 hour [Site Safety Training \(SST\) Card](#) strongly preferred
- Ability to walk up and down 6 flights of stairs multiple times per day
- Ability to lift and carry 25 pounds, ability to work in all weather
- Familiarity with construction work, hands-on/trade experience preferred

Equal Opportunity Employer

ConRock Construction LLC is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, sex, age, handicap, marital status, sexual orientation or citizenship status.

To Apply: Email resume to Elizabeth Leonard at eleonard@conrockco.com

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