BLUE GUM
Montessori School

BUSINESS ARRANGEMENTS AND FEE SCHEDULE 2027

FEE BASIS

All fees are on a per-student basis with the exception of the Building Fund Levy, which is charged per family. All fees are non-refundable.

Blue Gum Montessori School will apply GST on any charges for which it is applicable.

APPLICATION FEE

The application fee covers administrative costs and is non-refundable. Payment of the Application Fee does not guarantee enrolment.

The 2027 Application Fee is $195.00 per child

ENROLMENT FEE

The Enrolment Fee is due and payable at the time a confirmed placement is offered. This fee is not deducted from the Tuition Fees and is non-refundable.

2027 Enrolment Fees are as follows:

- First child - $2,320.00
- Second child - $1,740.00
- Third, and each subsequent child - $1,160.00

VISA CLASS FEES

Additional fees may be charged for students who are in Australia on a visa class that does not allow the School to receive government funding.

TUITION AND OTHER FEES

Tuition Fees for the 2027 school year are as per the following table:

Year Level		Annual Tuition Fee	Annual Resource Levy
Pre-Kindergarten	*Mon – Thurs, 8:30am – 11:45am*[1]	$9,568	$600
	Mon – Thurs, 8:30am – 3:00pm[2]	$11,960	
Kindergarten	*Mon – Thurs, 8:30am – 3:00pm*	$11,960	$600
Pre-Primary	*Mon – Fri, 8:30am – 3:00pm*	$11,960	$600
Year 1	*Mon – Fri, 8:30am – 3:00pm*	$11,960	$920
Year 2	*Mon – Fri, 8:30am – 3:00pm*	$11,960	$920
Year 3	*Mon – Fri, 8:30am – 3:00pm*	$11,960	$920
Year 4	*Mon – Fri, 8:30am – 3:00pm*	$11,960	$920
Year 5	*Mon – Fri, 8:30am – 3:00pm*	$11,960	$920
Year 6	*Mon – Fri, 8:30am – 3:00pm*	$11,960	$920

1. *The Pre-Kindergarten program runs from 8:30am to 11:45am, Monday to Thursday.*
2. *An optional afternoon educational program is available for these students from 11:45am to 3:00pm, Monday to Thursday. Participation in the Pre-Kindergarten afternoon program is subject to recommendation by the School and is dependent on student readiness and consultation with families. Students do not need to be enrolled for all afternoon sessions per week, however an annual commitment of the day's students will be attending must be made before the commencement. A pro–rata tuition fee will apply based on the nominated afternoon sessions.*

ANNUAL RESOURCE LEVY

The Annual Resource Levy covers additional costs associated with your child's education and includes (but not limited to) stationery, books, equipment, camp for Years 3 - 6, swimming, incursions and excursions. (There is no pro-rata adjustment for students enrolling or leaving part way through the year).

BUILDING FUND LEVY

The Blue Gum Montessori School Building Fund contribution assists with future capital developments for the School. The compulsory building fund levy is payable on a per-family basis:

- $750 per family (There is no pro-rata adjustment for students enrolling or leaving part way through the year).

The School has Deductible Gift Recipient Status, and any additional voluntary building fund contributions are tax deductible. Please contact the Finance Office for more information.

STAGGERED OR MID-TERM COMMENCEMENT

To provide a gentle transition into a new classroom, Pre-Kindergarten and Kindergarten children will have their first day of school in Week 2 of their commencement Term.

Full Term fees will still be charged for children who have a staggered commencement.

DETERMINING WHICH JUNIOR PRIMARY FEE APPLIES IN 2027

Fees charged at the beginning of the academic year remain for the year and do not change with the child's birthday or class change. Children may commence school once they have reached 3 years of age and meet the School's 'ready for school' criteria.

Pre-Kindergarten fees are applied to a child who is **3 years of age.**
Kindergarten fees are applied to all children born between **1 July 2022 and 30 June 2023.**
Pre-primary fees apply to all children born between **1 July 2021 and 30 June 2022.**

SIBLING DISCOUNT

Sibling discounts apply to Tuition Fees only and apply to siblings attending BGMS at the same time.
Sibling discounts for 2027 are:

- Second sibling – 15%
- Third and subsequent siblings – 20%

FEE REVIEW

The Board reviews fees annually and communicates changes by the end of the academic year. Students cannot change between programs once enrolled for the year unless authorised by the Principal. The School will make every effort to support children and their families.

FEE PAYMENT METHODS AND FREQUENCIES

All families are required to complete a Payment Options Form and a Direct Debit Form, unless other arrangements have been approved. If these forms have not been completed previously, they must be returned to the School by 10 December 2026 and will be effective for the 2027 year. Failure to do so will result in fees being due and payable on or before the end of the first week of Term 1. Unless changes to existing arrangements are specifically requested, payment arrangements (adjusted for fee increases) from 2026 will roll over to 2027 for existing families.

School Fees are billed in January for the whole year and emailed to the account holders nominated email address. In order to assist families, the School has provided the payment frequencies listed below. Based on your choice of frequency, the School will deduct the appropriate amounts as a direct debit if applicable. Annual fees are only payable by Bank transfer or Electronic Funds Transfer Point Of Sale (EFTPOS).

Frequency	*Due Date*	*Discount*
Annual	First Friday of Week 1, Term 1 of the school year.	$250 for first child $200 for second child $175 for third and subsequent children
Termly	Friday before the commencement of School Terms 1, 2, 3 and 4.	N/A
Monthly	10 equal payments debited on or around the 15th day of each month from February to November.	N/A
Fortnightly	20 equal payments commencing the first Friday in February and ceasing on the last Friday in November.	N/A

SCHOOL FEES FIRST POLICY

The School operates on the understanding that families prioritise the payment of compulsory tuition fees and charges over the cost of voluntary events such as, but not limited to Hobby Clubs, Specialist Music Program, Vacation Care and OSHC.

LATE, UNPAID OR DISHONOUR FEES

Once enrolled, fees and charges must be paid by the due date. Families who may be experiencing difficulties are requested to contact the Finance Office prior to the due dates to negotiate suitable alternate arrangements. If payment is not received by the due date and/or alternative payment arrangements have not been made with the School, a late payment fee of $75 (includes GST) will be charged for each month the account remains overdue. An amount of $30 will be charged for each dishonored direct debit deduction.

No student may commence a new school Term unless outstanding fees have been paid in full, or a prior arrangement made. The School reserves the right to take legal action for the recovery of any fees outstanding. Any expenses, costs or disbursements incurred by the School in recovering outstanding fees including debt collection agency fees and solicitor costs, will be recoverable by the School from the family concerned. The School also reserves the right to give notice to parents or guardians for the withdrawal of a student from the School if the parent or guardian fails to make adequate arrangements for payment of any amount outstanding as determined by the School.

FINANCIAL ASSISTANCE

The School recognises that families experience hardship from time to time, and every effort will be made to support families during times of hardship. Families whose financial circumstances change during the year and who cannot keep up with their payment plan should contact the Finance Office to discuss confidential alternative arrangements for payment.

E-LEARNING

All tuition fees will be payable regardless of the method of educational delivery.

SPECIALIST MUSIC INSTRUMENTAL / VOCAL PROGRAM

Instrumental Fees are billed in January for the whole year. These fees need to be paid as per the Payment Option selected.

EXTERNAL HOBBY CLUB FEES

Externally provided Hobby Club Fees will be advised throughout the year and will be charged as per individual student registration. These charges need to be paid in full prior to the new Term commencing.

A child can only be registered for these programs if School Fees are up to date or a payment arrangement has been made.

INFANT TODDLER COMMUNITY (PLAYGROUP)

INFANT TODDLER COMMUNITY (PLAYGROUP MORNING SESSION)	Term Fee paid in advance
	$195.00

OUT OF SCHOOL HOURS CARE (OSHC) - BEFORE AND AFTER SCHOOL CARE AND VACATION CARE (CHILD CARE SUBSIDY AVAILABLE - ENROL VIA XPLOR)

BEFORE SCHOOL CARE 7:00AM - 8:30AM	Daily Fee	Casual Booking	Late Booking Fee (<24 hours before care)
	$50	$65	$75

AFTER SCHOOL CARE 3:00PM – 6:00PM	Daily Fee	Casual Booking	Late Booking Fee (<24 hours before care)
	$50	$65	$75

VACATION CARE 7:00AM – 6:00PM	Daily Fee
	$165

Child Care Subsidy (CCS) is only available for OSHC, BGMS Hobby Clubs and Vacation Care, and is subject to government legislation. Please contact our OSHC staff for further information and enrolment forms.

OUT OF SCHOOL HOURS CARE PAYMENT

Payment Method: All OSHC fees and charges will be arranged through Xplor. Xplor is linked to Centrelink and the CCS eligibility is based on a family's financial information. Any remaining balance after CCS subsidy is paid directly through the Xplor App. The School reserves the right to withdraw the above program at any time.

NOTICE OF WITHDRAWAL OF A STUDENT

Notice of withdrawal of a student must be given in writing to the Principal. Verbal notification is not considered to be due notice. One full Term's notice (this excludes School holidays) must be given, on or before the first day of Term prior to the intended date of withdrawal. A Fee for Insufficient Notice will be charged per child, equivalent to One Term's tuition fees, in lieu of such notice should insufficient notice be given.

In calculating refunds or outstanding monies owed upon leaving the School, only tuition fees are calculated on a pro rata basis.

LEAVE DURING TERM

The School does not usually grant leave for holidays during Term time; however, we understand that families may be faced with exceptional circumstances. In this circumstance, leave of absence may be applied for in writing to the Principal. If leave of absence is granted and taken, the School will require full payment of each Term's fees due for the period of absence and paid prior to departure, to enable the School to hold the student's place.

INSURANCE

Personal accident insurance is provided for all students during school hours and on school activities. The School's student Accident Insurance Policy provides limited cover for specific injuries incurred by students whilst off campus. For this reason, parents are encouraged to ensure their private health insurance (including ambulance) cover is adequate and current. Details are available from the Finance Office. The School does not accept responsibility for loss or damage of personal effects, property damage and bodily injury incurred by students. Parents may be billed for any significant damages caused by their child.

PRIVACY STATEMENT

The information that Blue Gum Montessori School collects and holds may include sensitive information about:

- Students and their parents or guardians before, during and after their time at the School, e.g., forms, meetings, interviews, and phone calls.
- Other people who meet with the School, such as parents who attend observations or information sessions.

The purpose of keeping this information is for School Administration to be able to contact parents/guardians concerning their child's educational, social, and medical needs. It is the parent's responsibility to provide and maintain updated contact information. The School will keep this information private, confidential and secure and will use all information held for the purpose it was provided.