

SAMPLE LETTER TO ATTEND DRB

DATE:

TO: Commanding Officer (precinct), Nassau County Police Department

FROM: Police Officer , Serial Number , Shield Number , Precinct

SUBJECT: **REQUEST APPEARANCE BEFORE THE DISCIPLINARY
REVIEW BOARD**

1. I respectfully request to appear before the Disciplinary Review Board in regards to (insert IAU number here).
2. Submitted for your consideration.

Police Officer