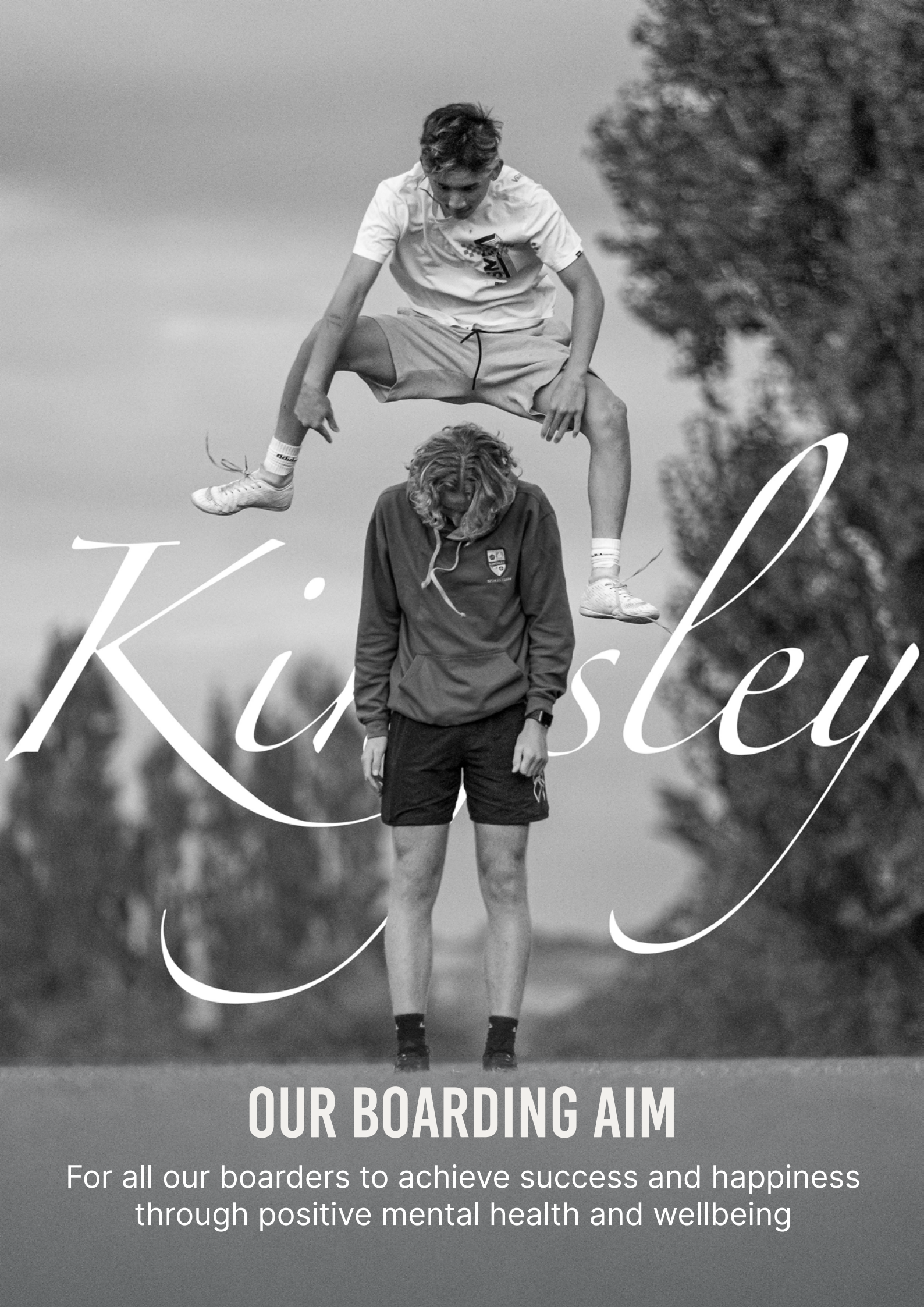


BOARDING STUDENTS' HANDBOOK

KINGSLEY SCHOOL 2025-2026



Kinsley

OUR BOARDING AIM

For all our boarders to achieve success and happiness through positive mental health and wellbeing

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CONTACT DETAILS

HOW TO FIND US

INTERIM DIRECTOR OF BOARDING

Mr Craig Knowles

Email: cknowles@kingsleydevon.com

BELVOIR HOUSE

Houseparent: Mrs Jessica Willoughby

Belvoir House: 01237 426232

Belvoir Duty Mobile and WhatsApp: +447384 462465

Belvoir Email: belvoir@kingsleydevon.com

LONGFIELD HOUSE

Houseparent: Mr Craig Knowles

Longfield House: 01237 426216

Longfield Duty Mobile: 07587 093495

Longfield Email: longfield@kingsleydevon.com

DEPUTY HEAD PASTORAL

Ms Katrina Venner

Email: kvenner@kingsleydevon.com

MAIN SCHOOL RECEPTION

Telephone: 01237 426200

HEAD TEACHER

Mr Robert Pavis

Email: head@kingsleydevon.com

OUR BOARDING HOUSES

PROVIDE THE ABSOLUTE BEST ENVIRONMENT FOR STUDENTS TO DEVELOP THEIR MENTAL HEALTH AND BECOME THE BEST VERSIONS OF THEMSELVES.



OUR BOARDING HOUSES

THE LOCAL AREA

At Kingsley school we treasure our unique location within the UNESCO Biosphere of North Devon and one of only 12 World Surf Reserves.

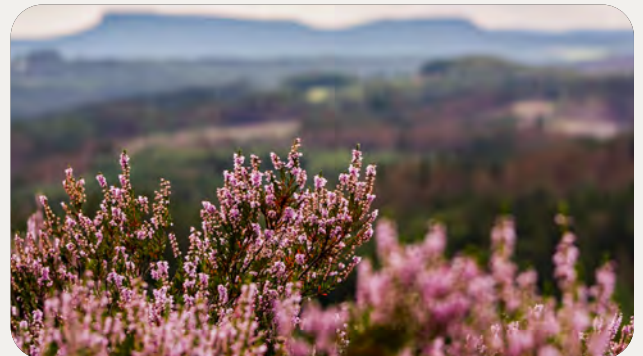
We are exceptionally lucky to have beautiful beaches on our doorstep as well as, protected saltwater marshes and dramatic moorland just a short drive away.



Kingsley School is situated in Bideford, a small friendly market town on the banks of the River Torridge, in North Devon, South West England.



Just 5-10 minutes' walk from school are supermarkets, local restaurants, coffee shops, sports clubs such as rugby, football, rowing and boxing and a whole calendar of events such as the water festival and soap box race, which are lots of fun for our boarders.



Westward Ho! is our closest beach, it has blue flag status and is perfect for swimming and surfing. Just 5 minutes' drive away, it is packed with trendy surf shops, restaurants, and seaside activities such as go karting, rock pooling and arcade amusements.



There is regular public transport to the larger local town of Barnstaple, where boarders can explore the bustling retail shops, restaurants, bowling etc.



OUR BOARDING HOUSES

SUPPORT AND COMMUNICATION

Boarding offers many exciting and valuable opportunities for personal and social development. It is a wonderful way for young people to grow their age-appropriate independence within a safe environment and to nurture their skills and talents. Along the way, there will be times of anxiety, concern, difficulty, and shared celebration and happiness.

A highly experienced team of House Staff, lead by the Houseparents, offer the support, care and personal attention to every boarder so that they can make excellent progress in every aspect of their lives and genuinely look back on a very special and successful time with us. Communication is the key to an effective relationship between you, your child, and school. Staying connected is important, even more so if you are overseas or many miles away from your child.

You are always welcome to visit or take your child out, but please let us know prior to your arrival.

Your child's tutor is normally the first point of contact regarding academic matters, but please copy their House Staff into any correspondence or ask us to make contact on your behalf.

You will receive details of your child's tutor when they start school.

You will receive progress reports which summarise their attainment and attitude to learning for each subject, each half term and then subject, tutor, head of key stage, house and school report annually. These are all available for you to view through our parent portal – please ask if you have not received a link to access this.



OUR BOARDING HOUSES

NEW TO BOARDING – INDUCTION, BOARDING PASSPORT AND INITIAL CONTACT

Your child will inevitably experience a wide range of emotions before and during their initial settling in period. This is quite normal, and we ask that you allow them time to settle into their new environment, by limiting your phone availability to once per day and encouraging them to mix with new friends and take part in the activities on offer.

Rest assured their House Staff will contact you if we have any welfare concerns, outside of a normal level of homesickness. Students settle quite quickly into boarding life and the security of a routine. Their team of House Staff and other boarders are there to help and assist them.

All new boarders have a thorough induction program when they join. Those joining us for our main intake in the Autumn term, will attend our superb Orientation Weekend and those joining throughout the rest of the year will receive the same information in their first week with us. All new boarders receive a Boarding Passport as part of their welcome pack with resources to help them settle and space to record and reflect on their experiences and opportunities with us. It also helps them develop our core values to positively impact their mental health and well-being. We use it to track, recognise and reward their development and contribution to our community.



THE SCHOOL SITE

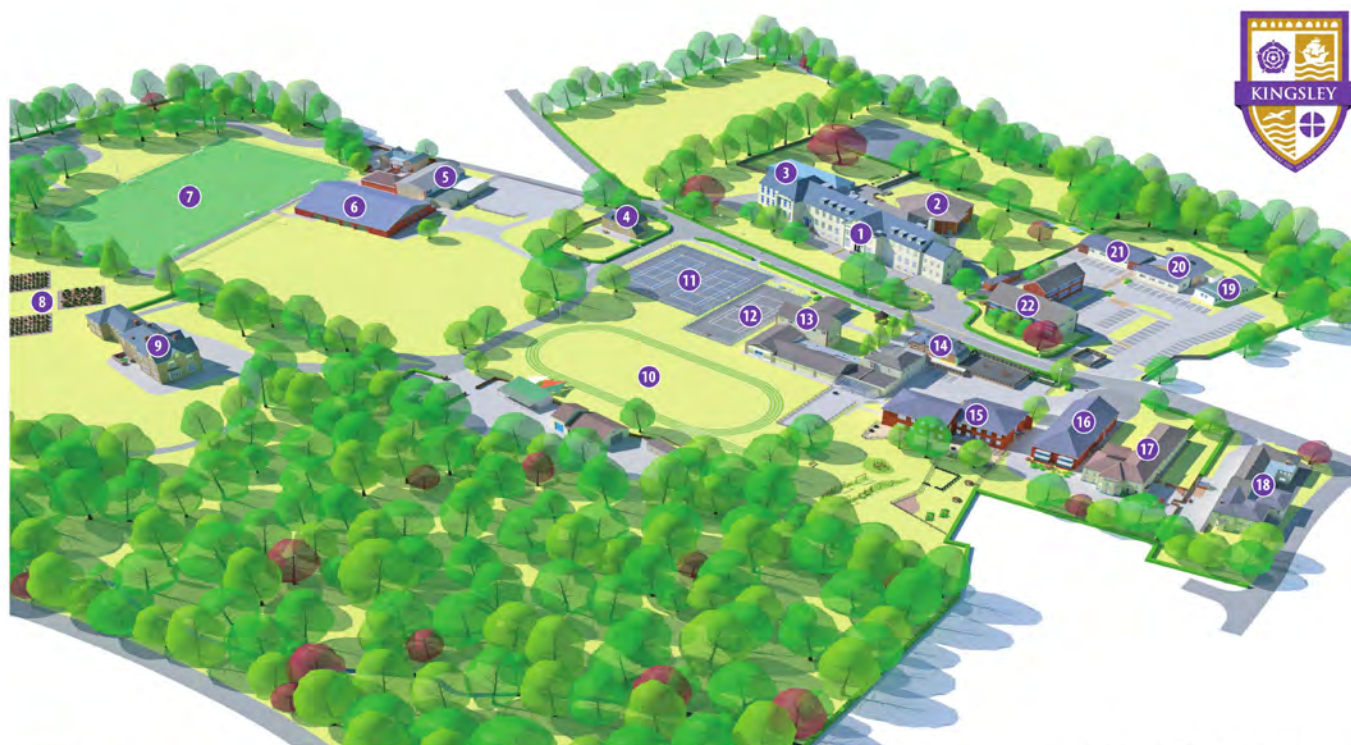
OUR STUNNING LOCATION



THE SCHOOL SITE

OUR STUNNING LOCATION

Kingsley School is set amidst sprawling grounds with a Theatre, Sports Hall, Gymnasium, Astro Pitch, Rugby Pitch, Football Pitch, Tennis/Netball Courts, Fitness Suite, Sixth Form Centre, Music Centre and Ecology Zones. The three boarding houses are all on the grounds and just a short walk from the main school building.



Key:

- | | | | |
|--------------------------|---------------------|------------------------|----------------------|
| 1 School House Reception | 7 All Weather Pitch | 13 Prep School | 19 Surf Academy |
| 2 Theatre | 8 Ecology Zone | 14 Edgehill Centre | 20 Sixth Form Centre |
| 3 Grenville Centre | 9 Belvoir House | 15 Nursery & KS1 | 21 Music Dept. |
| 4 Belvoir Lodge | 10 Grass Pitch | 16 Dojo & Uniform Shop | 22 Northdown |
| 5 Gym Entrance | 11 Upper Courts | 17 Longfield House | |
| 6 Sports Hall | 12 Lower Courts | 18 Carisbrooke House | |

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Kingsley School Devon

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Bideford

EX39 3JR

Tel: +44 (0)1237 426200

www.kingsleydevon.com

ON SITE FACILITIES & ACTIVITIES

WHAT'S ON



ON SITE FACILITIES & ACTIVITIES

WHAT'S ON

We have a beautiful campus with great facilities for our boarders to use including an onsite cinema (free to boarders), sports facilities, a woodland trail and meadows. There is a functional fitness suite on-site for boarders to use at agreed times following relevant inductions and training.

Our boarders have free access to these at designated and published times. Throughout each half term we organise a range of evening activities and encourage boarders to sign up for them based on their interests, hobbies, or a desire to try something new.



The boarding houses are equipped with games consoles, board games, pool and table tennis tables, a trampoline, pizza oven, fire pit, yoga mats and a karaoke machine and creative activities are also offered in house such as baking, crafts, screen printing, clay modelling.

There are many volunteering opportunities and a life skills program available to our sixth formers.

Boarders can also access the local leisure centre to use the pool, bigger gymnasium and access fitness classes – age restrictions apply and additional membership cost.

BOARDERS' TRIPS, ACTIVITIES & PARENTAL CONSENT

WHAT'S ON



BOARDERS' TRIPS, ACTIVITIES & PARENTAL CONSENT

WHAT'S ON

Throughout each half term we organise a range of weekly activities and trips. These include visiting local beaches, cities, activity centres, quad-biking, cycling and many more.

The school funds some trips and events for boarders and many are free or exceptionally low cost. We offer boarders a vast range of activities and trips, publish these to parents and boarders ahead of each term break to allow the opportunity for them to be discussed and agreed at home before signing up.

You can set limits for the number, type, or costs of trips by emailing their houseparent before each term starts. We will not seek additional permission for charges below £20, so please advise us if you wish to set any limits.

At least once per term we arrange a whole boarding trip where all the boarders get to enjoy an extra special day out as an entire community.

DAY AND BOARDING

Friendships will extend across both day and boarding students. The school structure allows students to mix freely in lessons, activities, sports and socially. Boarders particularly welcome the opportunity to spend time out of school with day friends and their families. Day students are not allowed into the boarding students' bedrooms, and visitors must stay in the communal areas of the house when visiting.

KEEPING BOARDERS SAFE

The safety, wellbeing, and happiness of all our boarders is our top priority at Kingsley School. Boarders are free to sign out of their boarding house in the evenings, to use the facilities on site, visit another boarding house, or walk into town to visit the supermarket etc.

Only sixth formers can leave the school site on their own.

Year 11s must sign out in pairs, and Year 10 and the year groups below in groups of three.

We have a few areas on the school grounds that for the safety reasons, are out of bounds to boarders and these are made clear to them during their induction.

BOARDERS' TRIPS, ACTIVITIES & PARENTAL CONSENT

WHAT'S ON

PREFECTS

Prefects are appointed by Houseparents. They are the conduit between students and the House Staff where necessary; their role is to make the lives of boarders in their respective houses happy, free from incident and a positive, fulfilling experience. The responsibilities of prefects include assisting the staff in the running of the boarding house, helping in both the pastoral support, and safeguarding the welfare of the students in their house. Prefects are expected to use their status and authority in a mature and sensitive manner, be respectful of others and in turn expect the respect of those under their care. Prefects are rewarded with enhanced privileges.

REWARDS AND SANCTIONS

The boarding houses follow the school's Behaviour Policy, although the boarding community also issues rewards and addresses discipline as parents might do at home, matching sanctions such as early bedtimes or early morning registration, devices restrictions and community service to any inappropriate behaviour. In addition, boarders' equipment such as mobile phones and computers may be confiscated for improper use.

SUPPORT FOR YOUR CHILD IN BOARDING

HOW WE HELP



SUPPORT FOR YOUR CHILD IN BOARDING

HOW WE HELP

BOARDERS' SAFETY

Fire-extinguishing equipment is checked termly, fire safety checks are carried out weekly and fire practices are held at least once a term. All boarders are briefed on fire evacuation procedures during their induction.

Electrical appliances are checked annually for safety and every boarder's electrical items are regularly inspected.

The Boarding Houses are kept secure, and the safety of boarders is enhanced in several ways:

- All boarders have a direct contact number to their house and/or house mobile.
- Keypad locks are fitted to all doors leading into the boarding houses, with codes changed regularly.
- Boarders must sign visitors in and out of boarding houses and must seek permission from the staff member on duty when they go off-site.
- Electric sockets must not be overloaded (only one four socket extension per socket).
- Windows are fitted with safety restrictors.
- Cooking equipment (e.g., kettles etc.) are only allowed in the house kitchens and not in bedrooms.

PEER RELATIONS AND BULLYING PREVENTION

The school has an effective policy on bullying prevention with specific reference to the boarding community. Peer relations and friendships are particularly important within a boarding house. We acknowledge that living together can be challenging. It requires the development of patience, consideration, and diplomacy.

Students are encouraged to speak up swiftly about any unkindness towards them or others.

Our boarding community is a culture where bullying is not tolerated, and any physical or verbal abuse is acted upon quickly to both support victims of it and to ensure that those responsible have the input required to adjust their behavior. Attempts are always made to defuse tensions before any student reacts verbally or physically. We try to encourage self-awareness and understanding before resorting to disciplinary measures.

The Bullying Prevention Policy can be found on the **website**.

SUPPORT FOR YOUR CHILD IN BOARDING

HOW WE HELP

PROBLEMS OR COMPLAINTS

If your child has a complaint, they can talk to:

- Their parents
- Houseparent
- Head of Year or their Tutor
- Director of Boarding
- Headmaster or Deputy Heads
- School Nurse (in confidence)
- Any member of staff of their choice
- Independent Listener
- Senior Pupil
- Guardian / Host Family

MEDICATION AND MEDICAL ISSUES

We have a School Nurse and students can access first aid or medical attention via the school Medical Centre at any time during the school day. House Staff will deal with non-urgent medical issues at other times and seek medical advice if needed. Boarders will have regular health checks and their House Staff meet with the School Nurse to discuss their needs.

Boarders are registered with a local doctor, at Bideford Medical Centre. Boarders need to contact the School Nurse or their Houseparent if they feel they need an appointment with a doctor.

The Medical forms sent to you by Admissions should be completed and returned prior to your child's admission. Parents may be contacted by the Medical Team for further information to ensure we can support your child effectively in the boarding community.

Houseparents act in loco-parentis and will, in the exceedingly rare situations when a parent cannot be contacted, give consent for emergency treatment, operations etc. Parental consent is indicated on the forms.

SUPPORT FOR YOUR CHILD IN BOARDING

HOW WE HELP

MEDICATION AND MEDICAL ISSUES

Below is guidance regarding medication and its use at school:

- Please only provide essential medications, such as asthma inhalers, EpiPens and prescription medications. **All medications must be in a named pharmacy-labelled container/packaging accompanied by a copy of the prescription. We cannot accept medications that do not have instructions in English.**
- On arrival, all medications must be handed to Houseparents. This includes all natural and herbal remedies. No medication is allowed in the boarders' rooms.
- Students with EpiPens must provide at least two on arrival. One to always be carried, and a spare is held in house.
- The School Nurse and House Staff can issue simple pain-relieving and cold/flu medications.

CULTURES AND RELIGIOUS BELIEFS

The school welcomes boarders from all cultures and beliefs and will support recognised practices including dietary requirements, spaces for prayer and worship and enabling boarders to attend local congregations.

GUARDIANSHIP

Boarders must have a designated guardian in the country during term time. This person must be over 25 and have a fixed and declared address in the UK. They must be able to attend school to collect the boarder in the case of a medical or behavioural matter. Our guardianship policy stipulates AEGIS registered guardians to ensure that all guardians are appropriate and available to assist with the welfare of boarders in emergency circumstances. Guardians must be confirmed with the admissions department before arrival.

SUPPORT FOR YOUR CHILD IN BOARDING

HOW WE HELP

BEGINNING AND ENDS OF TERMS

Boarders are expected to arrive to their boarding house between 4.00pm and 9.00pm on the evening before the start of term. The school cannot accommodate boarders before 4:00pm on the published date.

Before departure at the end of term, boarders must pack all their belongings into storage boxes so their rooms can be deep cleaned and decorated where required.

Parents are asked to inform the Houseparent of any late arrival or early departure that may be different from the published dates.

Boarders may stay overnight on the last day to either travel or be collected on Saturday morning. All boarding houses will be closed from midday Saturday, unless they are staying at school for our half-term holiday care (further details of these will be sent to parents).

Due to the requirements of the UK Home Office, all boarders with a Tier 4 visa are required to provide precise details of movements during weekends away and holidays, including flight details and the address at which they will be staying.

Please note that for boarders leaving Kingsley School arrangements need to be made for any items that they are not taking with them, prior to their departure. Kingsley School does not store or forward belongings for ex boarders.



SUPPORT FOR YOUR CHILD IN BOARDING

HOW WE HELP

TRANSPORT ARRANGEMENTS

You must inform the school of all travel arrangements for half term and end of term by completing the e-form sent out by the transport manager.

The deadline for this information and for use in making any transport arrangements for boarders such as taxis is 2 weeks before their departure date.

The school runs a bus service to Heathrow at the start and end of each half term. It is included in the boarding fees for the beginning and end of term and there is a fee for using the service at half term.

You will need to book all flights in accordance with the term dates published on the school **website**.

The school attendance team and the Houseparent should be informed of any early departure or late arrival (email attendance@kingsleydevon.com).

OTHER TRAVEL

It is assumed that parents are willing to allow their children to travel in a school minibus or a car driven by a member of staff.

Staff are covered by the school's insurance to take pupils in their cars.

Boarders who are not using the school Heathrow bus or taxis arranged by the school should be collected by parents or guardians. Full details must be provided to the transport manager and Houseparent.

PASSPORTS & BRPS (BIOMETRIC RESIDENCE PERMITS)

KEEPING YOU SAFE



76
which case its meaning does not depend upon its duration—I can rise above himself, grow beyond to show the prisoners that man moment—and by so doing retroactively invest meaning even

77
a triumph, I shall attempt to show that it is not only a possibility, it is a reality. Let us take the case of the "triumph" of the people sentenced to life or death in gas chambers. Professor Von Ecksteinberg, who has been in the front lines of the struggle for the people's liberation, has written a book in which he has shown that the people's struggle is not only a possibility, it is a reality. To be sure, once we project this triumph into the future, it is compatible with success as a reality. In the light of this, the triumph of the people is not only a possibility, it is a reality. To be sure, once we project this triumph into the future, it is compatible with success as a reality. In the light of this, the triumph of the people is not only a possibility, it is a reality.

PASSPORTS & BRPS (BIOMETRIC RESIDENCE PERMITS)

KEEPING YOU SAFE

We can keep the passports of overseas boarders safely for them if you/they wish us to. They are signed in and out by the boarder and held securely in fireproof bags in house.



THE BOARDING HOUSES

PRACTICAL INFORMATION



THE BOARDING HOUSES

PRACTICAL INFORMATION

Each boarder has their own desk, wardrobe, under bed storage and chest of drawers for storing their possessions. They have a lockable cabinet within their desk and will be responsible for the key and replacements if lost. All valuable possessions such as money, phones, ear pods, gaming devices, laptops, watches, sunglasses etc **MUST** be locked in these when they are not in use and the boarder is not in their room.

The boarding houses have a diverse range of accommodation, and we try our best to ensure room allocations are fair and appropriate. Any concerns should be expressed to the relevant Houseparent.

We hope that students will personalise their room area and having suitable photographs and posters is a wonderful way of doing this. All rooms have notice boards for this purpose.

Blue tac and other attachment products are not permitted, and any damage caused by misuse will be billed including redecoration costs.

We expect students to keep their rooms tidy and this includes having clear floors and surfaces, making their bed each day, and opening their blinds/curtains.

Our housekeepers will clean and empty bins each day etc. If rooms are not left as they are found by boarders, additional fees are charged via their bill for extra cleaning where required.



THE BOARDING HOUSES

PRACTICAL INFORMATION

COMMUNAL AREAS AND FACILITIES

Each house has a kitchen for eating and preparing snacks.

Students in Year 11 and below must attend all meals.

Older students may opt to cook their own meals on Friday and Saturday night only, cleaning up after themselves.

Takeaway delivery can only be purchased on Friday or Saturday night with prior permission from the House Staff.

Only basic provisions such as hot drinks and toast are supplied in house and any snacks need to be purchased with pocket money.

Boarders may be offered the chance to eat in house such as a sushi making evening or BBQ and will be told of these arrangements in advance.

Students are expected to wash up their own dishes, cooking equipment and cutlery and duty teams of students do a final tidy up each evening of all communal areas.



THE BOARDING HOUSES

PRACTICAL INFORMATION

BOARDERS' DEVICES INCLUDING MOBILE PHONES

Devices will be registered, and mobile numbers will be added to our records. We do this so that we know what items they have in their possession, have their mobile numbers for the trip phone to contact them, and so that in the event they lose a device of value, we know what we are looking for. We also know what devices need to be handed in each night.

Mobile phones are prohibited during the school day and after bedtimes.

Students are required to bring their own laptop/tablet for use at school, they can also use this during boarding hours.

Boarders in Year 7-11 must hand in their electronic devices 30 minutes before bedtime, so you will not be able to contact them on their personal devices after this. If there is an emergency, please use the house duty phone numbers listed at the beginning of the handbook.



THE BOARDING HOUSES

PRACTICAL INFORMATION

PROPERTY AND DAMAGE

Students should take care of their own property and show respect for the property of others and the school. Please ensure your child's belongings, including laptops and phones, are named, and insured. Personal items are not covered by the school's insurance. Students should not 'borrow' items from others without asking. In the rare event of a suspected theft, it should be reported swiftly and will be investigated.

VALUABLES

Valuable items, jewellery, passports, and substantial amounts of money must be handed in to Houseparents and will be kept securely in school. Any lesser amounts of money should be securely stored using the lockable drawer in their room, which they are responsible for.

If any damage is caused deliberately, the cost of repair may be charged to a parent's bill and parents will be informed.

POCKET MONEY

Any sum of cash for the purpose of pocket money/weekly spending should be handed in to House Staff and will be kept in Bursary safe or with their passport in house. Pocket money will be allocated on a weekly basis to hand out in the house. If boarders need any before then they can go to Bursary.

No substantial amounts of money should be held within the boarding houses.

The recommended weekly allowances for boarders are:

Year 7 & 8 = £10

Year 10 & 11 = £15

Year 12 & 13 = £20

You can let us know your wishes for pocket money such as a weekly or termly limit and if you wish for them to have extra money for certain events such as birthdays or trips such as the Christmas markets.

CLOTHES AND LAUNDRY

Please ensure everything is named prior to your child arriving at Kingsley. Small items such as underwear will be washed in a named net bag so do not need to be labelled individually unless you wish to. Our laundry team will label all new clothing. As part of the termly fees all uniform and personal laundry is washed, pressed, and returned weekly. There is also a chargeable dry-cleaning service.

THE BOARDING HOUSES

PRACTICAL INFORMATION

SCHOOL UNIFORM SHOP

The school uniform is open daily from 8am to 9am. Boarders joining Kingsley School will be sent a list of uniform requirements so that they can place their orders. When they arrive at Kingsley their uniform will be available for them to try on and change for a different size if required. Short term boarders may hire uniform items, where available.

CLOTHING REQUIREMENTS

Boarders change out of their school uniform when the school day ends, when they may wear their own clothes. In addition to school uniform, we suggest:

- 14 pairs of socks and underwear
- 3 changes of nightwear and a dressing gown
- Slippers / flip-flops / Sliders
- 2 large bath towels and personal toiletries
- Swimming costumes / trunks, goggles
- Own clothes for evenings and weekends
- 1 Formal wear (suit or dress) for school events
- Wellington boots or walking boots
- Optional: 2 single duvet covers and 2 pillow covers
- Laundry bag or basket

Please do not send your child with too much extra clothing or excessive amounts of personal items, as space is limited in the bedrooms. As a guide, your child should be able to fit their entire luggage into two suitcases. Similarly, if your child is likely to only use an item a couple of times a term, it is best left at home.

Limited storage capacity is available over the holidays in the house and any excess will be sent home with the cost of courier services added to their school bill.



THE BOARDING HOUSES

PRACTICAL INFORMATION

THE DAILY ROUTINE

Weekdays

7:00am	First Wake Up Bell – duty staff turn on lights and check boarders are awake.
7:30am	Second Bell – collect devices from the house office
7:45am	Third Bell – Registration and Notices
8:00am	Breakfast
8:30am	School Registration – Start of School Day
5:00pm	End of School Day – Return to House
5:45pm	Evening Registration and Notices
6:00pm	Supper
7:00pm	Evening Activities
9:00-10:30pm	Bedtimes

Weekends

10:45am	Morning Registration
11:00am	Brunch
6:00pm	Dinner

BEDTIME ROUTINES

Year 7	Devices handed in at 20.30 bedtime 21:00
Year 8 & 9	Devices handed in at 21.00 bedtime 21.30
Year 10	Devices handed in at 21.30 bedtime 22.00
Year 11	Devices handed in at 22.00 bedtime 22.30
Year 12 & 13	In studies 22.30 and keep own devices

At the weekends bedtimes are half an hour later and Year 11s can keep their devices on Friday and Saturday nights.

There are enhanced privileges to prefects during the bedroom routines register bedtimes and devices.

BIRTHDAYS

If your child has their birthday during term time, we will liaise with you to confirm the cost of their celebration (such as a birthday cake, card signed by their house mates and staff, a balloon, a takeaway or treat for them and their boarding year group) to then add to their school bill.

BOARDING POLICIES

WHAT WE ASK FOR



BOARDING POLICIES

WHAT WE ASK FOR

DRUGS, ALCOHOL AND SUBSTANCE MISUSE

The whole-school policies on drugs and substances, alcohol and smoking apply to boarders.

In accordance with our policies the following must not be brought on site or consumed by any boarder and any evidence of them doing so will be dealt with in line with our policy and may result in permanent exclusion.

Energy drinks, solvents, aerosols, alcohol, tobacco, or any related paraphernalia such as lighters and vapes, any illegal substances or recreational drugs such as caffeine or nicotine pouches.

Our precautions to ensure the safety of our boarding environment includes searches and parents will not necessarily be informed of these.

Smoking (including e-cigarettes), non-prescription/illegal drugs and alcohol are not permitted on the school site. If a boarder is found with a banned substance, sanctions will be applied but more importantly the boarder will be offered cessation advice from a professional. Any further incidents are sanctioned on an escalating scale with a risk of permanent exclusion.

Boarders must not be onsite whilst intoxicated and under such circumstances their parent/guardian will be contacted to collect them. A member of our House Team will be required to look after them until they are collected, at a cost to parents for this additional staffing and any damage or cleaning required.

For social events where boarders plan to drink alcohol they will not be able to stay on site and must arrange alternative accommodation. The school will take no responsibility for making these arrangements and cannot guarantee the safety or welfare of boarders who are off site.

BOARDERS VOICE

HOW WE ALL HELP



BOARDERS VOICE

HOW WE ALL HELP

It is important that Boarders contribute to their community and their views of boarding provision at Kingsley are especially important to us. As such a boarding satisfaction survey will be carried out each term (or more regularly if required) and the results discussed with the relevant staff. There is a regular house meeting chaired by Prefects where they can raise any item for discussion, make suggestions to improve any aspect of the house or boarding etc.

The minutes will then be discussed with their Houseparent and the outcomes fed back via boarder's voice and whole boarding assemblies.

In addition, we run several committees to ensure the student voice is reflective within the boarding provision



BOARDERS' CODE OF CONDUCT

WHAT WE ASK FOR



BOARDERS' CODE OF CONDUCT

WHAT WE ASK FOR

All boarders are expected to follow the code of conduct below and we request that parents support us in this. Each boarder will sign this code of conduct at the start of term, and failure to adhere to it will result in sanctions or even suspension or expulsion.

- English is the only language to be spoken publicly throughout the school. This helps the international boarders to learn English, which is vital to them understanding their lessons and taking assessments and exams.
- All members of the house should treat the boarding house and the other members of the boarding community with respect, encouraging all those around them to achieve their best in all aspects of school life.
- No dangerous or banned materials, liquids or medicines may be brought into the boarding house under any circumstances.
- Respect the house and the people in it. House Staff spend a long time ensuring the house is in good condition and its facilities work. Please be considerate of this and report any damage immediately. You must also keep the level of your music to a minimum. Any breakages will be charged to your parents' account..
- Visitors to the boarding house are welcome, but the member of staff on duty must be asked before any guests come into the house. Visitors are allowed in the common areas only.
- Cooking must be done in the kitchen only. All cooking equipment must be washed up and remain in the kitchen. No cooking after 9pm at night.



BOARDERS' CODE OF CONDUCT

WHAT WE ASK FOR

Boarders are expected to:

- Change out of school uniform for the evenings.
- Be aware of the fire evacuation procedures.
- Be aware of the rules regarding bounds.
- Attend all registrations.
- Follow the procedures for leaving the boarding house including gaining permissions, signing in and out and using the magnet as appropriate.
- Attend and eat at every mealtime. It is expected that take away is ordered rarely and agreed with House Staff.
- Be aware of the timings of the day and ensure they are punctual.
- Keep both the communal areas and their own rooms suitably tidy. This is particularly important in the kitchen and dining area.
- Carry out the duties as laid out by the Houseparents and Prefects, both in the week and at the weekends.
- Use prep time constructively to further their studies. Mobile telephones and computer games should not be used during prep times.
- Ensure that they are maintaining all aspects of their health and hygiene, such as diet, exercise, washing every day and cleaning their teeth regularly.
- Understand the policy relating to drugs, alcohol, and smoking.
- Give 24 hours' notice for any EXEAT activity.



WEEKLY, FLEXI, OCCASIONAL BOARDING & AFTER SCHOOL CARE

KEEPING YOU SAFE



WEEKLY, FLEXI, OCCASIONAL BOARDING & AFTER SCHOOL CARE

KEEPING YOU SAFE

Kingsley Boarding Houses welcome flexi and occasional boarders. Parents should contact the Admissions Team for further information.

Flexi boarding is used by those who stay a variety of nights based on their commitments or circumstances.

Occasional boarding can be used for a variety of reasons and is chargeable per night.

After school care for senior school pupils is available in boarding houses Monday to Friday for a small fee and an additional charge if they stay for an evening meal.



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