

AMU'S JOB INJURY/ILLNESS PACKET CHECK LIST

A COMPLETE INJURY & ILLNESS PACKET INCLUDES THE FOLLOWING FORMS:

- ✓ **Employee Injury & Illness Incident Report**
- ✓ **Employee Notice of Claim**
- ✓ **Preliminary Investigative Report**
- ✓ **Body Fluid Exposure form**
- ✓ **HIPAA form**
- ✓ **Return To This Address, a.k.a. Tri-Tech form**
- ✓ **Medical forms (maybe from WMC-ER - Discharge papers)**
- ✓ **Vacation Change Request form**

**These forms can be found in the Shared Drive
Network Drive (S:)→everyone→AMU-Forms**

All forms should be fully completed, signed, and dated.

Any questions, ask a supervisor or call AMU.

Thank You,

AMU Secretary Vivian Buettner

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