

RAHWAY PUBLIC LIBRARY - RULES OF CONDUCT

To provide a safe, clean, and welcoming Library environment conducive to learning for all patrons, the Board of Trustees has adopted the following Rules of Conduct.

The following are prohibited on Library grounds:

- Disruptive, unlawful, or other inappropriate behavior.
 - Including unruly behavior, littering, defacing property, sleeping or violating any municipal, state, or federal law.
- Interfering with another person's use of the library or with the library personnel's performance of their duties.
- Using electronic devices at a volume where it is audible to others. Electronic devices include library computers, cell phones, audio devices, gaming devices and video devices.
- Eating or drinking in undesignated areas of the Library.
- Smoking, vaping, and open flames.
- Consuming alcohol or other controlled substances.
- Misusing the Library building and/or its facilities
 - This includes Library furniture, fixtures, computers, printers, supplies and program accessories.
 - Facilities include the Library, restrooms, auditorium and attached atrium.
- Engaging in unlawful sexual conduct, including but not limited to, public indecency, offensive touching or harassment.
- Carrying a weapon into the library unless authorized by law.
- Threatening or physically harming Library staff or another patron(s).
- Discriminatory or harassing behavior towards Library staff or other patron(s) as outlined in the Library's **Non-Discrimination & Anti-Harassment Policy**.
- Leaving belongings unattended.
 - Please note: Unattended belongings are subject to removal without notice.
- Bringing animals, insects, and other living organisms into the Library except for trained assistance or therapy animals in accordance with the Rahway Public Library's **Service Animal Policy** or other animals as approved by the Library Director.
- Conducting interviews or photo sessions other than those authorized in writing by the Library.
- Fund drives or collections other than those authorized in writing by the Library.
- Entering the Library with a fever, cough, chills, or other symptoms of a contagious illness.
- Not wearing a shirt or other covering of the upper body, or not wearing pants or other covering of the lower body, or not wearing shoes or other footwear.

Children of school age unaccompanied by an adult may be asked to produce a Library card or school identification card. Children 8 years and younger cannot be left unattended in the Children's Department.

Individuals who are not compliant after being reminded of the rules are subject to discipline, as outlined in the libraries **Disciplinary Policy and Procedure**.

THE LIBRARY EMPLOYS ELECTRONIC RECORDING SURVEILLANCE CAMERAS THROUGHOUT THE PREMISES (EXCEPT RESTROOMS).

- Camera footage will be shared with the Rahway Police Department when applicable.
- Individuals breaking the law on camera footage will be referred to the Rahway Police Department for prosecution