

Rahway Public Library – Museum Pass Policy

To further its mission to inform, enrich and inspire the community, the Rahway Public Library makes Museum Passes available for the community to borrow and use.

The Board of Trustees adopted this policy to encourage and promote access to these materials.

Relevant definitions:

Museum Passes: A pass for free or reduced admission to any museum(s) selected by the Director from time to time. Museum Passes may be donated by the Friends of the Rahway Public Library (FOL).

The following rules apply to the Museum Passes:

	Museum Passes
Who Can Borrow?	Rahway Library card holders 18 or over including paid members, employed, students, property owners and homebound
How many?	One at a time. Only one per household.
Loan Period	3 days
Renewal	No renewals
Holds Allowed	Reservations through Museum Key
Overdue Fine	\$2.00/day
Maximum Fine	\$100.00 plus the full cost of the pass
Replacement Cost	Full cost of pass
Replacement Box	\$5.00
Returns	Must be returned to the Circulation Desk. May not be returned via the book drop.

Museum Pass checkout is limited to one per household. A returned museum pass must remain available in the Library for 24 hours before the same patron, or another patron living in the same household may check it out again. The loan period is three (3) days and the museum pass cannot

be renewed. Borrowers cannot loan a museum pass to another person. An overdue charge of \$2 per day will be charged up to a maximum of \$100.

Patrons are responsible for any changes in condition while the pass is in the patron's possession. Damaged, lost, or stolen museum passes or cases will be charged replacement fees as seen above.

Please note: The library reserves the right to refuse lending of these museum passes to patrons who are repeatedly late in returning the passes. The Library is not responsible for any liability, damages, or expenses resulting from use or misuse of these passes.