



“A Community of Learners”

STUDENT/PARENT HANDBOOK

2024-2025

I.S. 77

STUDENT/PARENT HANDBOOK

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School Website: school.is77.org

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WELCOME PRINCIPAL PLUVIOSE



I.S. 77 MISSION STATEMENT

Our mission is to provide ongoing collaboration, communication and trust with all stakeholders - families, students, staff members, and community members. Our inclusive curriculum empowers students intellectually, academically, and emotionally. Our dedicated staff provides a student centered learning environment where student voices are authentic and unique. At I.S. 77 we cultivate a culture of growth mindset where students demonstrate perseverance, empathy, respect and responsibility through challenges.

I.S. 77 VISION STATEMENT

As a collaborative effort with community stakeholders, we, the Joseph F. Quinn Intermediate School 77, prioritize our commitment to high expectations, academic excellence, and the development of innovative thinkers. Through an inclusive curriculum, we aim to empower students and help them to achieve their full potential. We are dedicated to nurturing perseverance, empathy, respect, and responsibility in our students, equipping them to thrive as valuable contributors to their community.

I.S. 77 INSTRUCTIONAL FOCUS

I.S. 77's instructional focus is for teachers to design coherent instruction that allows students to be fully engaged in their learning. Teachers will provide opportunities for students to work on culturally relevant, high-level learning tasks in order for them to develop their critical thinking skills. The ongoing analysis of classroom-level data will inform small group instruction, explicit modeling, and scaffolding support that will target the specific needs of diverse learners.

Bell Schedule

Monday – Friday

Homeroom	8:30 am
Period 1	8:45 am
Period 2	9:30 am
Period 3	10:15 am
Period 4	11:00 am
Period 5	11:45 am
Period 6	12:30 pm
Period 7	1:15 pm
Period 8	2:00 pm
Homeroom	2:45 pm
Dismissal	2:50 pm

VISITING OUR SCHOOL

Please remember that all visitors **MUST** have an ID and sign in at the School Safety desk to enter the building. This is Department of Education policy and it is strictly enforced to ensure the safety of all the children and adults in the building. Visitors do not include students attending school or school related activities in a DOE school building.

After signing in at the School Safety desk, the School Safety Agent will give visitors a pass to be worn in a visible area. The pass must be worn and visible at all times and returned for disposal at the end of the school visit.

Please do **NOT** go directly to your child's class. You must come to the general office first on the first floor, room 111.

Everyone needs to help our School Safety Agents do their jobs by always cooperating with these procedures.

USE THE MAIN ENTRANCE ONLY

The main entrance to the school building is on Seneca Avenue between George Street and Centre Street (Exits 1 and 2). For security reasons, this is the only entrance and exit parents and visitors should use, unless otherwise directed. All other exits are actively alarmed.

DAILY SCHEDULE & PROCEDURES

SCHOOL HOURS

The school day will begin promptly at 8:30am and ends at 2:50pm.

All students will have the opportunity to receive breakfast from 8:00 am-8:25 am. Students from any grade who wish to eat breakfast must enter through the George Street side entrance in the small school yard. Attendance will be taken during homeroom. Please do not drop your child off before 8:00 am. Any child who reports to school before 8am will be left unattended.

MORNING ARRIVAL AND DROP OFF

Grade (s)	Entrance/Exit	Location/Landmark
6	Exit 10	George Street Small School Yard
7	Exit 15	George Street Side entrance using the first blue door closest to the corner of Seneca Avenue.
8	Exit 2	Centre Street side entrance using the first blue door closest to the corner of Seneca Avenue.

PLEASE NOTE:

All entry doors will open beginning at 8:25 am and close promptly at 8:30 am sharp with the exception of the George Street small school yard entrance, which opens at 8:00 am for breakfast. All students who arrive at school after 8:30 am **MUST** enter through our Main Entrance (Exit 1/2) via the School

Safety Agent or I.S. 77 Staff member to obtain a late pass and report directly to class. These students will be marked LATE by their teacher.

Unless otherwise noted, students will be dismissed promptly at 2:50 pm. Please be on time to pick up your child from the assigned exit. Please note that other than the event of an emergency, any parents attempting to pick up their child between 2:30 pm and 2:50 pm will be asked to wait until dismissal. Please see below for grade specific dismissal procedures. Signs will be posted informing families of specific locations.

- 6th Grade – George Street, Small School Yard
- 7th Grade – George Street Side entrance using the first blue door closest to the corner of Seneca Avenue.
- 8th Grade – Centre Street side entrance using the first blue door closest to the corner of Seneca Avenue.

Students not picked up on time will be escorted to the Main Office, Room 111. Parent(s) must enter through the main entrance on Seneca Avenue.

For our middle school students, ONLY 7th and 8th graders may walk home unaccompanied, with the authorization from a parent/guardian by completing the school arrival/ dismissal form. Completed and signed Arrival/Dismissal Forms MUST be submitted to the school beforehand. These forms will be sent home during the first days of school.

LUNCH

Hot lunch is served daily and is available to ALL STUDENTS. Please refer to the [online food menu](#) for what the kitchen will be serving, being mindful that this schedule is subject to change. If preferred, students may bring lunch from home. Please note, however, that these students may also take school lunch if they desire. Parents must inform the school immediately of any allergies or

dietary restrictions their child may have. Lunch **MUST** be brought with the student in the morning. Lunch **CANNOT** be dropped off at the Main Office or left with School Safety Agents. Additionally, food **CANNOT** be sent for children through online ordering or delivery platforms, as they will not be permitted to receive it.

Families are also encouraged to send their child with a healthy lunch/snack to eat during this time. To continue promoting healthy choices, please remember that candy, cookies, chips/takis, energy drinks or soda are not encouraged. Additionally, glass bottles of any kind are not permitted, and will be confiscated if seen, as it could pose a safety issue.

THE STUDENT LUNCH SCHEDULE IS AS FOLLOWS:

Period 6	12:30 pm - 1:15 pm
Period 7	1:15 pm - 2:00 pm

*Students are encouraged to use the bathroom during their scheduled lunch period to not interrupt instructional time, although it is permissible to use the restroom at alternate times. [School menus](#) are posted on the New York City Department of Education website.

NUT AND OTHER FOOD ALLERGIES

Several students at our school have food allergies. For these students, food can represent a danger and must be carefully monitored. It is the family's responsibility to notify the nurse and the classroom teacher of a child's

allergies. The family and school team will work together to develop a plan that accommodates the child's needs throughout the school day.

FAMILY LUNCH FORMS

Every year, families, regardless of income or eligibility status, are asked to complete a Family Income Inquiry Form (formerly known as School Meals Form) so that our school can receive additional funding, which leads to more opportunities for resources, supplemental staff and beyond.

You do not have to give any income information if you are certain that you don't qualify, however the NYC DOE still asks that all families submit the form. Families must complete the School Lunch Form at the beginning of the school year at <https://www.myschoolapps.com/Home/PickDistrict/>. Kindly submit one form for all children within your household to our school, these forms are processed by the Office of School Food, 718-707-4300.

AFTERNOON DISMISSAL AND PICK-UP

EARLY PICK-UP

We know life happens, and there may be times where students have to leave school before the 2:50 PM dismissal time (e.g. doctor's appointments, alternate pre-scheduled appointments, etc.). Having advanced notice helps to streamline transition, and makes the hand-off of the student to a parent/guardian easier.

Picking up children at the end of the day, without advance notice and little time to spare, raises barriers to the logistical flow of our afternoon transitions. Students might need time to acquire items from other locations and they may already be transitioning to bussing, or departing the school building.

If you plan on picking up your child early, kindly send a note with your child or call the main office at 718-366-7120 no later than 1:30 PM. to ensure that

your child can be readily available for pickup. This will ensure that students are not placed on the bus, based on their typical dismissal plan, and are available for early pickup.

If you wish to pick up your child on a particular day instead of letting them ride the bus, you must provide a written letter including the date, details of the pickup, contact information, and parent signature. This is required to ensure the safety of your child. Please note that due to safety risks a phone call will not suffice to change pick up details, and same-day requests may cause delays in getting access to your child.

In alignment to this policy, any child(ren) who need to be picked up early, but for whom we do not have advance notice (e.g. via call to Main office, letter/note), may experience delays in early pick up, and families may be asked to wait until regular dismissal time, unless there are extreme emergencies.

LATE PICK-UP

Late pick ups cause a ripple effect, causing staff to stay later than anticipated at times, impacting their personal and family commitments as well, so it is strongly encouraged that families make plans and backup plans for timely pickup of students.

Parents will have to sign out of a late book, each time a student is picked up after 2:50 pm, permitting a 10 minute grace period. If time delay is excessive, and parent/ guardian outreach cannot be made, students may be sent to the local precinct to be overseen for safety until a parent arrives, which is an absolute last resort.

SCHOOL BUSES

Only students given approval by the Office of Pupil Transportation (OPT) are permitted to ride on a school bus to and from school. Local schools, such as I.S.77, partner with OPT, but they are a separate entity, which we do not supervise. If you would like to inquire on your student's eligibility, please contact the main office or call OPT directly at (718) 392-8855.

If there are concerns or complaints regarding buses, complaints are also to be taken in through the OPT at (718) 392-8855, where you can get a complaint number. Our school will support you in partnering with the OPT to rectify concerns. Please view the OPT link for further information at <https://www.schools.nyc.gov/school-life/transportation/transportation-overview>.

Families are welcome to contract private bus companies. However, please note that the Department of Education does not regulate these buses. Please speak to the main office if you contract a private bus company for your child so we are aware and plan accordingly.

All bus students, private or city school buses, must follow I.S. 77 protocols:

- By default, all bus students will be taken home by their respective buses during dismissal.
- The arrival time at their designated drop off address may vary due to traffic, amount of students on the bus, bus route, etc. Please speak with your bus driver for further details. We suggest all parents be at the bus stop waiting for their children at least ten minutes early.
- Students who are not picked up on time at their respective bus stops will be brought back to the school and must be picked up at IS 77Q immediately.
- Students who misbehave on the bus run the risk of being suspended from receiving these bus services.

DRESS CODE

IS 77Q HAS A DRESS CODE POLICY FOR ALL STUDENTS AS OUTLINED BELOW.

Our students are required to wear a school uniform polo shirt to school each day. Uniform shirts and sweatshirts can be purchased directly from the following retailer:

**SEBASTIAN PRINTING
56-07 MYRTLE AVENUE (NEAR CORNER OF CORNELIA STREET)
RIDGEWOOD, NY 11385
(718) 724-3888**

**HOURS:
MONDAY-FRIDAY 10am-7pm
SATURDAY 10am-4pm**

Uniform polo shirts will be available for **\$16.00**. Hooded zip up sweatshirts will be available for **\$25.00**. You may go to the store and purchase items or you can call and place your order over the phone. Please make sure your child wears his or her school shirt or sweatshirt each day and they are dressed appropriately for school.

General: Hoods and hats on heads are not permitted to be worn in school during the school day. If there are extenuating circumstances, parents can contact the principal or one of the assistant principals to hear the request and rationale; they will make the final determination for an exception to the policy.

Please send your child with comfortable shoes or sneakers. Sandals, high heels, wedges, shoes with wheels or flip-flops are not permissible as they pose a safety concern for our students.

Please send your child with sneakers on the days they have physical education so that they are fully prepared to safely engage in the class. If your child is wearing a skirt to wear shorts underneath. Speak with your child's teacher for more information regarding the specific class schedule.

ATTENDANCE

We need your commitment to ensure that your child is here for a full day of instruction on a regular basis. Attendance rates are an important factor in determining a student's long term success. Please make it a goal to achieve

100% attendance. Every absence is a missed day of learning; if you miss a day, you miss a lot! Students in NYC Public Schools are considered chronically absent if they miss more than 10% of the school days in any school year.

The excessive absence and/or lateness of any student will be investigated and followed up via Department of Education guidelines. Our school's attendance team will be in regular contact with families of students who are at risk of being chronically absent to collaborate on ensuring all students are in school every day. Students with excessive absences/lateness risk reaching Promotion- in Doubt (PID) status due to missing work, and possibly falling behind academically.

REPORTING AN ABSENCE

Parents whose child is going to be absent should call the school that morning at (718) 366-7120 and provide their child's name, class, and a reason for the absence. When a student is absent, he/she must bring a signed note from the parent upon return to school. Students who have been absent from school for 3 days or longer due to an illness need to bring a note from a doctor stating the reason for their absence. If parents know ahead of time that their child must be out of school, they should please send a note stating which days will be missed and the reason for the upcoming absence.

EXTENDED VACATIONS

Extended holiday vacations and vacations at times other than the official school breaks are not sanctioned. For unavoidable extended trips due to family illness or a death in the family, advance documentation (a copy of child's airline ticket and contact information) must be provided to the main office to avoid triggering an automated report to city agencies. To support continuing your child's education, the classroom teacher will provide any student on an

extended vacation with activities to be completed via our schools Remote Learning platforms to the best extent possible.

HEALTH & NURSING ISSUES

All new students in grades 6-8 attending New York City public schools must have a complete physical examination. This comprehensive medical examination must be documented by a doctor. There is also a list of vaccinations that students must have in order to attend NYC Public Schools; failure to provide documentation confirming that your child has received all required vaccinations may result in their exclusion from school until those requirements are met.

Please note we have two full-time nurses in our school. If your child feels ill or requires any medical attention throughout the school day, he/she will visit the nurse's office and you will be informed as soon as possible.

MEDICINE

Whenever a child must be on long-term medication that needs to be administered during the school day, parents/guardians should obtain the necessary 504 form from [Health Services](#). These forms are to be completed and signed by the parent and physician, and returned with the medication to the school's nurse's office.

CHILDREN MAY NOT TRANSPORT MEDICATION TO THE SCHOOL. A PARENT OR GUARDIAN MUST BRING THE MEDICATION TO THE NURSE'S OFFICE WITH THE APPROPRIATE MEDICAL ADMINISTRATION FORM FROM THE PHYSICIAN.

The medication must be sent to school in the original container labeled and dated by the pharmacist or physician and should include: name of student,

name of medication, exact dosage to be taken, and time at which dosage is to be taken at school. The parent/ guardian must pick up this medication at the end of the school year in June, or it will be discarded.

MEDICINE ADMINISTRATION AND SCHOOL TRIPS

In the event that a student is not permitted to self-administer medication, a school nurse will be requested for trips in advance. However, there are instances where nurses are no longer available, or cancel with short notice. As a result, we encourage families to complete a medical designee form before trips, indicating a person who they authorize to administer medication (e.g. asthma pump, epipen, etc.) to their child. This can be a family member, or an assigned faculty member. This ensures that all students have the opportunity to attend trips safely. The form will be provided before a trip to select students.

ALLERGIES

Life-threatening allergy problems (e.g. allergy to bee stings) should be brought to the immediate attention of the principal so that all staff can be made aware to actively prevent exposure to the allergen and be trained to administer necessary medication.

ILLNESS

If a child becomes ill at school, we will contact the individuals listed on the student's emergency card/dismissal consent form and follow the protocol indicated on the card. Parents should make sure all information on these cards is kept current, and inform the office when changes need to be made.

HEAD LICE

If a case of head lice is found in a classroom, a letter is sent home to all families in that class with information on checking for lice, removing them, and

treating lice infestations at home. Since head lice spreads easily and rapidly, children who have an infestation must be kept home until all lice are completely removed from the hair. A child returning to school must be accompanied by an adult from home, and re-examined by school personnel before they can re-enter class.

PARENT INVOLVEMENT IN STUDENT LEARNING

STUDENT CONFERENCES AND TEACHER MEETINGS

We encourage parents to be in regular communication with their child's teachers and feel comfortable to make outreach whenever necessary. Conferences are one way to engage with educators. These are scheduled four times throughout the academic school year, and are excellent opportunities for you to visit your child's classroom (or virtually) and communicate with your child's teacher. During these sessions, you will have an opportunity to hear about your child's academic, socio-emotional progress and get feedback on ways to support your children in a wide variety of ways. The scheduled dates for middle school conferences this school year are:

Thursday, September 21, 2023 (Evening Conferences)

Thursday, November 9, 2023 (Afternoon and Evening Conferences)

Thursday, March 14, 2024 (Afternoon and Evening Conferences)

May 16, 2024 (Evening Conferences)

Please be attentive to flyers/notices that will be sent home with further information by checking your child's folder, and consistently viewing our website and social media accounts.

Aside from conferences, please note that teachers are available to meet throughout the year to discuss your child's progress. Please be sure to communicate with your child's teacher for more information. Parents are invited to set up time to engage with our teachers every Tuesday morning during Parent Engagement Time, from 8:00 am – 8:25 am. You can find email addresses for all staff members via the [staff directory on our school website](#) if you would like to reach out to schedule a meeting during this time.

If an issue should arise that necessitates a discussion with any of your child's teachers, please send a note or electronic message via class dojo to your child's teacher as soon as possible. Teachers will respond in a timely fashion to schedule a phone conference or meeting. Please be aware that teachers are not available for drop-in meetings during the school day as they are in the classroom instructing our scholars. If you feel the teacher cannot address your concerns, please contact the Parent Coordinator via written note, phone call, or email, to further discuss the issue.

If you wish to express a concern or offer a suggestion about a school-related issue, please adhere to the following ladder of contact:

FIRST: Contact the teacher by sending a note, emailing the teacher, or speaking personally to him/her in private. Please do not address the teacher about personal concerns in public areas to honor confidentiality (e.g. morning arrival and dismissal).

SECOND: If after speaking with the teacher and the issue has not been resolved, please contact the Parent Coordinator by stopping by, calling, or emailing at your earliest convenience. You may also leave a message for the Parent Coordinator with the main office. If it is a staff related concern that we seek to support you in resolving, please contact an assistant principal if it has yet been resolved at this point.

THIRD: If the issue has yet to be remedied, a call or meeting (in person/virtual) can be arranged with the principal to address your concern.

STATE ASSESSMENTS

This year's New York State assessment schedule is as follows. Please note that, for the first time in 2024, all 8th graders in New York State will be taking their ELA, Math, and Science state assessments via Computer Based Testing (CBT).

NY State English Language Arts (ELA) Grades 6-8	<u>Grade 6 & 7 (Paper-Based):</u> Thursday, April 11 - Monday, April 15 <u>Grade 8 (Computer-Based):</u> Monday, April 8 - Friday, May 17 (Note: the exact dates that I.S. 77 will administer the exam within this testing window has not yet been finalized and will be communicated to families in the spring.)
NY State Mathematics Grades 6-8	<u>Grade 6 & 7 (Paper-Based):</u> Tuesday, May 7- Thursday, May 9 <u>Grade 8 (Computer-Based):</u> Monday, April 8 - Friday, May 17 (Note: the exact dates that I.S. 77 will administer the exam within this testing window has not yet been finalized and will be communicated to families in the spring.)
Science Grade 8 (Computer-Based)	Monday, April 8 - Friday, May 17 (Note: the exact dates that I.S. 77 will administer the exam within this testing window has not yet been finalized and will be communicated to families in the spring.) Please note that the 8th grade science exam no longer includes a performance portion.
New York State English as a Second Language Achievement Test (NYSESLAT) all grades English as a New Language Learners	Monday, March 11 - Friday June 7, 2023
Spanish Proficiency Exam	Spring 2024; exact dates to be determined

OUR CURRICULUM

READING AND WRITING

MATHEMATICS

I.S. 77 uses enVision Mathematics as the basis for our math curriculum. enVision lessons follow a Three-Step model to maximize student engagement, learning, and support. In Step 1, Problem-Based Learning, students discuss a rich, complex problem to review past mathematical learning and generate ideas relevant to the day's new learning. In Step 2, Visual Learning, teachers provide direct instruction on new math skills that build on the the discussion and students have the opportunity to practice these new skills. In Step 3, Assess and Differentiate, teachers check to see if individual students have mastered that day's learning and provide support or enrichment activities as needed. The result is that all students are practicing in the areas that are most essential and impactful based on their current mathematical strengths and needs.

SCIENCE

Our science curriculum is provided by Amplify Science. This curriculum is based on the Next Generation Science Standards and engages students in learning about scientific concepts through anchor phenomena for each unit of study, supported by exploration using simulations and rich texts. Students are able to access online resources provided by Amplify science by accessing the [Amplify website](#), clicking “Log in with Google,” and signing in with their NYC Public Schools email account.

SOCIAL STUDIES

Our Social Studies Department implements the New York City Passport for Social Studies Curriculum, a comprehensive and engaging educational journey designed for middle school students in grades 6, 7, and 8. This curriculum is structured to foster a deeper understanding of the world by exploring history, geography, and various cultures. In 6th grade, students will delve into geography, ancient civilizations, and the medieval world. The 7th grade curriculum focuses on American history from the colonial period through the Civil War. In 8th grade, students will explore the Reconstruction era to the present day. Throughout this journey, students will develop important skills such as critical thinking, evaluating multiple perspectives, and understanding historical context. As we embark on this educational adventure, we are committed to providing a rich and meaningful learning experience that prepares our students to be informed and active citizens.

Building on this foundation of citizenship, we also focus on local engagement. At our school, we are proud to incorporate Generation Citizen's 'Action Civics' program into our curriculum. This innovative program empowers our students to actively participate in the democratic process by identifying issues in their community and advocating for positive change. By engaging in real-world, hands-on civic learning experiences, our students develop the knowledge, skills, and motivation necessary to become informed and active citizens in the 21st century.

OUR GRADING POLICY

Grades should be evaluative, a way of capturing the level of mastery a student has achieved in a specific course, and compiles of a variety of assessments. All teachers are responsible for evaluating each student's academic achievement and performance based on the established grading criteria below:

60 % Assessments

Tests

Performance Tasks

Projects

Presentations

Quizzes

Portfolio

Investigation Reports

30% Classwork

10% Homework

Excessive absences can be a factor in determining and calculating grades but can not be used solely to reduce the grades.

When students are absent, they must be given the opportunity to make up for missed work. Students may receive a numerical grade of “55 or 60” for excessive absence and no work.

SCHOOL LEADERSHIP TEAM

The School Leadership Team (SLT) is a Department of Education mandated advisory board composed of elected parents, teachers, and the school administration.

The SLT meets monthly and offers vital input to the administration, allowing for consensual informed decisions on matters including curricula, school priorities, and budget allocations. We encourage you to communicate often with the members of the SLT.

Title 1

In accordance with Section 1116 of the Every Student Succeeds Act (ESSA), the December 2015 reauthorization of the Elementary and Secondary Education Act (ESEA), all schools receiving Title I funds must conduct outreach to all parents and family members of students included in the Title I program, and implement programs, activities and procedures for the involvement of parents and family members. Such programs, activities and procedures shall be planned and implemented with meaningful consultation with parents of participating students.

Celebrations

Our parents will be invited to celebrate your child's accomplishment. Some of these celebrations are 100 % attendance and student of the month. All students will have the opportunity to be nominated for different virtues such as: Kindness, Responsibility, Initiate, Integrity, Courage, Generosity, Enthusiasm, Dedication, and Leadership. We will have a monthly breakfast celebration with certificates and awards. In addition, we will have celebrations for our clubs such as peer mediation and safety patrol.

OTHER PERTINENT INFORMATION AFTER-SCHOOL PROGRAM: THE GREATER RIDGEWOOD YOUTH COUNCIL, INC. SONYC PROGRAM

We currently partner with GRYC SONYC Program to provide/offer an after school program to students of our school. Students are separated into middle school groups. For further information regarding the application process, schedule, and daily activities, please visit the main entrance on 78th Avenue.

CLOSINGS

Please refer to the attached [school calendar](#), our website and social media pages for lists of all school closings, holidays, vacations, etc.

In case of emergency closures (snow storms, hurricanes, etc.), the NYC Department of Education will make an announcement via the following:

- Radio Stations: WINS (1010AM), WCBS (880AM), WABC (770AM), WLIB (1190AM), WADO (1280AM), WBLS (107.5FM) and WNYE(91.5FM)
- Television Stations: WCBS (Channel 2) WNBC (Channel 4), WNYW (Fox Channel 5), WABC (Channel 7), WNYE (Channel 25), and NY1 (Channel 1)
- NYC DOE Website (schools.nyc.gov) and [Twitter](#)

PARENT TEACHER ASSOCIATION (PA)

The Parent Association, or PA, is an organization open to all parents and caregivers of students attending IS 77Q. The primary mission of the PA is to involve, enrich and improve the educational and social-emotional experiences of our students. Parent involvement is an essential piece of this mission.

All parents and/or legal guardians are automatically members of the PA and are invited to attend monthly PA meetings. During this time, parents are informed of the different events and initiatives taking place at the school, as well as any updates or changes that have occurred. Additionally, parent workshops may be held at this time as well.

PERSONAL ITEMS, TOYS/ GAMES, ELECTRONICS

We ask that students NOT bring toys, trading cards, portable music devices, electronic games, or pocket money to school without special permission from the school or teacher, as these items may get lost or damaged, causing conflict and distress. Electronic entertainment devices are covered under Chancellor's regulation A-413, and students bring these items at their own risk.

CELL PHONES - NEW POLICY! "AWAY FOR THE DAY"

As per Chancellor's Regulations A-413, students are permitted to have cellphones in school, especially to assist families with knowing that their children made it to school safely, and to connect for after school updates. However, our policy indicates that all cell phones **MUST** be silenced and remain out of sight in all locations, and cannot be used at all during the school day. Students not abiding by these rules will have their cell phones confiscated and consequences to follow.

This year, we will be following a new cell phone policy, "Away for the Day" in grades 6 - 8, in which there will be zero cell phone use during the school day. Policy and Consequences will be determined according to the NYCDOE Chancellor's Regulations.

Please note that cell phones and other electronic devices are brought to school at each student's own risk. The NYCDOE and JFQIS77Q are not responsible for any lost, stolen or damaged cell phones/electronic devices.

SCHOOL SUPPLIES

All families will receive a list of the supplies necessary to begin the school year and are also posted on our school website, by grade. Most of these supplies are considered communal, and are shared with other students of the classroom. Small supplies may be sent in your child's book bag.

FAMILIES ARE NOT BE PERMITTED TO LEAVE SUPPLIES AT ANY SCHOOL ENTRANCE.

VERIFICATION OF PUPIL REGISTRATION

Should you require any form to be endorsed or filled out by school personnel (i.e. tax purposes, proof of enrollment, SNAP, etc.) a request must be made

personally to the Main Office at least one day in advance. Same day requests will NOT be accommodated.

OTHER USEFUL WEBSITES FOR FAMILIES

- DOE School Portal: <https://www.schools.nyc.gov/schools/Q077>
- *I.S. 77 School Website:*
<https://sites.google.com/schools.nyc.gov/24q077/i-s-77-queens>
- NYC DOE 2023-2024 School Year Calendar:
<https://www.schools.nyc.gov/about-us/news/2023-2024-school-year-calendar>
- Welcome Center Locations:
<https://www.schools.nyc.gov/enrollment/enrollment-help/family-welcome-centers>
- NYC Schools Account*: <https://www.schoolsaccount.nyc/>
- NYC MySchools Account*: <https://www.myschools.nyc/>