

Linen stock & turnover worksheet

Count by item and size. Choose reserves for your actual laundry turnaround.

Property: _____ Checked on: _____

Target = in-use quantity + laundry-cycle allowance + clean reserve.

Shortfall = target minus serviceable stock, or zero if stock meets the target.

Item / size	In use	Laundry	Reserve	Stock	Shortfall
Queen fitted sheet					
Queen flat sheet					
Queen quilt cover					
Queen pillowcases					
Single fitted sheet					
Single flat sheet					
Single quilt cover					
Single pillowcases					
Bath towels					
Hand towels					
Bath mats					
Tea towels					
Other: _____					

Ready for the next arrival?

- ☐ Count complete sets; check sizes, stains, damage and dryness.
- ☐ Keep used linen separate from clean stock and record missing items.
- ☐ Confirm the next delivery or wash return, and who handles a shortfall.

Next laundry return: _____ Responsible person: _____

Do not count stained, damaged or missing linen as serviceable stock.

This is a manual planning worksheet, not an Airbnb rule or automatic calculator.

Companion guide: housekept.com.au/blog/airbnb-linen-stock-laundry-planning