

PRODUCT TERMS & SERVICE SCHEDULE

eFax

PROVIDER

FlexrUC Pty Ltd

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Purpose

This document defines the service conditions, requirements, and operational limitations for FlexrUC eFax services.

This document is designed to:

- Define how the service is delivered and supported
- Outline customer responsibilities and service dependencies
- Align with FlexrUC's Service Level Agreement (SLA) and General Terms
- Support compliance with Australian telecommunications regulatory obligations

These Service Terms form part of Your Contract with FlexrUC and must be read together with the General Terms, your Application, and the applicable Service Level Agreement (SLA).

Service Overview

FlexrUC's eFax service provides a fully hosted faxing solution, allowing end-users to send and receive faxes via email without the need for a traditional fax machine or phone line.

eFax supports:

- Fax-to-email - incoming faxes delivered directly to a nominated email address
- Email-to-fax - outgoing faxes sent directly from email
- Application-to-fax (A2M) - automated faxing initiated from supported business applications
- Legacy fax support - compatibility with existing fax machines, where required

There is no limit on the number of pages sent or received. Reporting tools are available to monitor fax traffic and manage retries.

Product Details & Specifications

Each eFax service is provisioned with at least one fax number or mailbox. Additional fax numbers or mailboxes are available at an additional cost.

Service Requirements

To use the service effectively, customers must ensure:

- An active email account to send and receive faxes via fax-to-email and email-to-fax
- Internet connectivity to access the eFax portal and send or receive faxes
- For application-to-fax, a compatible business application capable of integrating with the eFax service

Service Limitations

eFax depends on:

- Internet connectivity
- Email deliverability and availability of the nominated email account
- Underlying carrier network availability
- Third-party application compatibility, where used for application-to-fax

Numbering and Porting

Fax numbers are provided subject to availability.

Porting an existing fax number to FlexrUC is subject to the losing carrier's processing timeframes and requirements, and may result in delays or temporary disruption.

Customers authorise FlexrUC to act on their behalf in relation to any fax number porting requests.

Charging and Usage

Charges are defined in the customer's Application or pricing schedule. Included allowances are subject to fair use and are not intended for high-volume or automated usage.

Customers are responsible for all usage charges, including those resulting from unauthorised access, fraud, or security incidents.

FlexrUC does not guarantee prevention of fraudulent usage or real-time monitoring.

Pricing Example

Plan	eFax, Per Fax Number
Minimum Term	24 / 36 months
Plan Pricing	\$15.00 per number, per month
Minimum Cost	\$540.00 1 number × \$15.00 × 36 months
More Information	For full details of available packages, pricing, and inclusions, contact our Sales team on 1300 266 439.

Security

Customers must take reasonable steps to secure their systems, including:

- Using strong authentication methods
- Enabling multi-factor authentication where available
- Restricting access to authorised users only

Customers must notify FlexrUC immediately of any suspected security breach. FlexrUC, or our upstream carriers or platform partners, may restrict or suspend services where a security risk is identified.

Acceptable Use

The service must not be used:

- For illegal activities
- For fraudulent or artificial traffic generation
- For unauthorised resale
- In a manner that impacts network or platform integrity

FlexrUC may suspend or terminate services for breaches of acceptable use.

Order Withdrawal

If you withdraw the order prior to activation, a withdrawal fee may apply. This is dependent on how many business days past signing the paperwork the request is made.

- Business day 0 to business day 2: no withdrawal fee applies.
- From business day 3, up to 2 business days before the scheduled go-live or cutover date of your service (whichever applies): 1 month of your monthly access fee will apply.
- Less than 2 business days before the scheduled go-live or cutover date: standard early termination fees as detailed in 'Early Termination Charge' below apply.

Cancellation Policy

Clients must give a minimum of 30 days' notice when cancelling this service.

Notice of cancellation must be in writing:

- Either via email to support@flexruc.com.au; or
- In a letter addressed to 4 Australia St, Camperdown NSW 2050, Australia.

Services may be restricted or suspended if you fail to pay your bill or breach our Terms and Conditions or our Fair Use Policy.

Early Termination Charge

If you cancel the service within your contract term, you will be charged '50% of the monthly access fee' multiplied by 'the number of months remaining'.

Termination fees are calculated on a pro-rata basis of the remaining months and are capped as per TCP Code obligations.

Service Levels and Support

Service performance, response times, and incident handling are governed by FlexrUC's Service Level Agreement (SLA).

FlexrUC will use reasonable endeavours to meet the response, restoration, and resolution targets defined in the SLA.

Support availability includes:

- 24/7 support for critical incidents
- Business hours support for standard requests

Incident priorities, escalation, and communication are managed in accordance with the SLA.

Service Restoration and Resolution

Service restoration may involve temporary fixes or workarounds. Full resolution may require additional time depending on the nature of the fault and any third-party dependencies.

Customer Responsibilities for SLA

Customer compliance with service requirements, including network, power, and availability of authorised contacts, is necessary for FlexrUC to meet SLA targets. Failure to meet these requirements may impact response and restoration times.

Limitations of SLA

Service level targets are operational targets only - they do not constitute guarantees and do not provide entitlement to service credits, refunds, or financial compensation unless explicitly agreed in writing.

Exclusions

Service performance and SLA commitments are dependent on:

- Underlying carrier services
- Customer internet connectivity
- Power availability
- Email deliverability
- Third-party business applications, where used for application-to-fax

FlexrUC is not responsible for failures caused by these dependencies.

Installation and Configuration

Standard provisioning (if performed by FlexrUC) is available for an additional charge.

Customers remain responsible for:

- Porting of an existing fax number, subject to the losing carrier's processing timeframes and requirements
- Maintaining appropriate backup power (e.g. battery/UPS) for any on-premises fax equipment retained

Suspension and Termination

Services may be suspended or restricted where:

- Payment obligations are not met
- Security risks are identified
- Contractual terms are breached

Termination is governed by the General Terms and customer agreement.

Changes to Your Plan

From time to time, we may make changes to our plans, pricing, charges, inclusions, service features, or applicable fees, including during a contract term, where reasonably necessary due to changes imposed by our suppliers, carriers, wholesale providers, operational costs, technology platforms, regulatory requirements, or market conditions.

If we make changes to your plan or move you to a new plan:

- We will provide you with at least 30 days' notice before the changes take effect;
- We will use reasonable efforts to ensure the updated plan remains reasonably comparable to your existing service;
- If the changes are reasonably likely to cause you material detriment, you may contact us to discuss alternative plans or cancellation options;
- Where required under applicable laws, the Telecommunications Consumer Protections Code, or Australian Consumer Law, you may be permitted to cancel the affected service without incurring early termination charges;
- Continued use of the service after the effective date of the change will constitute acceptance of the updated plan or pricing.

Liability

To the maximum extent permitted by law, FlexrUC is not liable for:

- Service interruptions or outages
- Non-delivery or delay of faxes caused by email or application failures
- Loss of revenue or business
- Fraudulent or unauthorised usage

Liability is limited to resupply of the service or the cost of resupply.

Complaint Handling

If you are not satisfied with the service we provide, please let us know so we can do our best to fix it. If you feel that we were unable to resolve your issue to your satisfaction, please email us at support@flexruc.com.au and request to escalate. If you are not satisfied with our resolution, you can lodge a complaint with the Telecommunications Industry Ombudsman (TIO). This service is free and independent. Contact the TIO by visiting <https://www.tio.com.au> or by calling 1800 062 058.

Compliance

Customers must comply with all applicable laws and regulations, including those relating to telecommunications, privacy, and call recording.

FlexrUC is not responsible for ensuring customer compliance with such obligations.

Accessibility

All documentation and support are available in alternative or accessible formats. Please contact the FlexrUC team on support@flexruc.com.au or 1300 266 439 for further information.

Document language: English (AU).

Compliance statement: This document is intended to meet Standard Service Terms requirements under the Telecommunications Consumer Protections Code, as registered with the Australian Communications and Media Authority (ACMA).