

CRITICAL INFORMATION SUMMARY

Call Cabinet

PROVIDER

FlexrUC

ABN

27 695 237 953

CONTACT

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This is a summary only. You must read the Full Terms and Conditions at www.flexruc.com.au/terms-and-conditions before making a decision.

DOCUMENT VERSION

DATE	OWNER & NOTES
18/06/2026	ZB – Document Creation & Publication
17/08/2026	ZB - Reformatting for print documents & added pricing example for clarity

Service Description

FlexrUC's Call Cabinet service is a call recording and compliance platform that captures, stores, and manages voice interactions across supported communications platforms.

Call Cabinet provides:

- Compliant call capture – end-to-end recording of voice interactions for compliance, dispute resolution, and quality purposes.
- Secure storage – cloud, hybrid, or on-premises storage options for recorded interactions.
- Search and retrieval – tools to locate, replay, and export recordings.
- Reporting – reporting on recording activity and system usage.

Call Cabinet integrates with supported unified communications platforms, including Microsoft Teams. [CONFIRM: full list of supported platforms, e.g. Webex, Zoom, on-premises PBX]. Additional Microsoft or third-party licensing, internet connectivity, equipment, and network services may be required.

Product & Pricing Information

Pricing for Call Cabinet is determined based on customer requirements, selected licence types, user or channel quantities, storage and retention requirements, implementation requirements, and any applicable promotional or negotiated commercial arrangements.

Professional Services, afterhours emergency support, and service installation or configuration may incur additional fees. Request the Adhoc Rates Card from our team if needed.

A formal quotation will be provided prior to order acceptance and will detail all recurring and non-recurring charges applicable to the service. We've included an example below.

All pricing is exclusive of GST.

Pricing Example

Plan	Call Cabinet Call Recording, Per User Licence
Minimum Term	24 / 36 months
Plan Pricing	\$25.00 per user licence, per month
Minimum Cost	\$900.00 1 user licence × \$25.00 × 36 months
More Information	For full details of available packages, pricing, and inclusions, contact our Sales team on 1300 266 439.

To Use This Service, You Need

- A compatible unified communications or telephony environment.
- Appropriate licensing for the underlying communications platform (e.g. Microsoft Teams and telephony services, where applicable).
- High-speed broadband internet connectivity. Service quality is dependent on available bandwidth and network performance.
- A compatible internet and network environment capable of supporting cloud-based call recording services.

Additional equipment, networking services, or professional services may be required.

Service Limitations

Call Cabinet is a cloud-based call recording platform and is dependent on:

- Internet connectivity.
- Availability of the underlying communications platform (e.g. Microsoft Teams).
- Customer network configuration.

- Power availability.
- Third-party cloud services and platforms.

Recording retention periods, storage limits, and compliance certifications applicable to your service will be specified in your quotation and service agreement.

Minimum Contract Term

Call Cabinet services are generally supplied on a minimum 24-month contract term. Alternative terms may be available where agreed in writing and specified on the customer order or quotation. Any applicable contract term will be detailed in your proposal, quotation, and service order documentation.

Fair Use Policy

You must comply with our Fair Use Policy and not use your services in an unreasonable or fraudulent manner, or in a way that detrimentally interferes with the integrity of the network. We may take action if you breach the Fair Use Policy, including suspending or cancelling your service. FlexrUC's services are not available for resale or high-volume telemarketing.

Understanding My Bill

Your bill is issued monthly in advance for recurring service charges, and in arrears for any additional usage or charges not included in your service.

Charges for Call Cabinet services commence from the date the service is provisioned by the supplier following receipt of a valid order.

For the avoidance of doubt, billing commencement is based on the service provisioning date and not the customer's go-live date, implementation completion date, user adoption date, or first use of the service.

Any implementation, professional services, licensing, integration, configuration, or third-party charges will be detailed on your proposal, quotation, order form, or invoice, as applicable.

Pro-rata charges may apply where services, licences, or add-ons are activated or modified part-way through a billing period. No pro-rata credit or refund is provided where a service is cancelled or terminated part-way through a billing period, including during the minimum contract term.

Changes to Service

FlexrUC may make changes to service features, routing, or platforms in accordance with the General Terms. Customers will be notified where required.

Order Withdrawal

If you withdraw the order prior to activation, a withdrawal fee may apply. This is dependent on how many business days past signing the paperwork the request is made.

- Business day 0 to business day 2: no withdrawal fee applies.

- From business day 3, up to 2 business days before the scheduled go-live or cutover date of your service (whichever applies): 1 month of your monthly access fee will apply.
- Less than 2 business days before the scheduled go-live or cutover date: standard early termination fees as detailed in 'Early Termination Charge' below apply.

Cancellation Policy

Clients must give a minimum of 90 days' notice when cancelling this service.

Notice of cancellation must be in writing:

- Either via email to support@flexruc.com.au; or
- In a letter addressed to PO Box 3232, North Turramurra NSW 2074, Australia.

Services may be restricted or suspended if you fail to pay your bill or breach our Terms and Conditions or our Fair Use Policy.

Early Termination Charge

If you cancel the service within your contract term, you will be charged '100% of the monthly access fee' multiplied by 'the number of months remaining'.

Termination fees are capped as per TCP Code obligations. No pro-rata credit or refund is provided for any part of a billing period in which the service was active prior to cancellation.

Financial Hardship

If you are having difficulty paying your bill, contact us as early as possible on 1300 266 439 (Monday to Friday, 9:00am–5:00pm AEST/AEDT) or at billing@flexruc.com.au. Eligible customers can apply for free payment assistance under our Payment Assistance Policy, available at flexruc.com.au/policies/payment-assistance. Our priority is keeping you connected — disconnection is always a last resort.

Complaint Handling

If you are not satisfied with the service we provide, please let us know so we can do our best to fix it. If you feel that we were unable to resolve your issue to your satisfaction, please email us at support@flexruc.com.au and request to escalate.

If you are not satisfied with our resolution, you can lodge a complaint with the Telecommunications Industry Ombudsman (TIO). This service is free and independent. Contact the TIO by visiting <https://www.tio.com.au> or by calling 1800 062 058.

Standard Installation Requirements

- A compatible communications platform (e.g. Microsoft Teams tenant) must be available and correctly configured.
- Customers may require implementation, onboarding, configuration, integration, or professional services depending on the complexity of the deployment.
- Any cabling required in your premises beyond the Network Boundary Point is your responsibility.

- If you require continuity during a power outage, you must maintain appropriate backup power (e.g. battery/UPS).

Accessibility

All documentation and support are available in alternative or accessible formats. Please contact the FlexrUC team on support@flexruc.com.au or 1300 266 439 for further information.

Document language: English (AU).

Compliance statement: This document is intended to meet Critical Information Summary requirements under the Telecommunications Consumer Protections Code, as registered with the Australian Communications and Media Authority (ACMA).