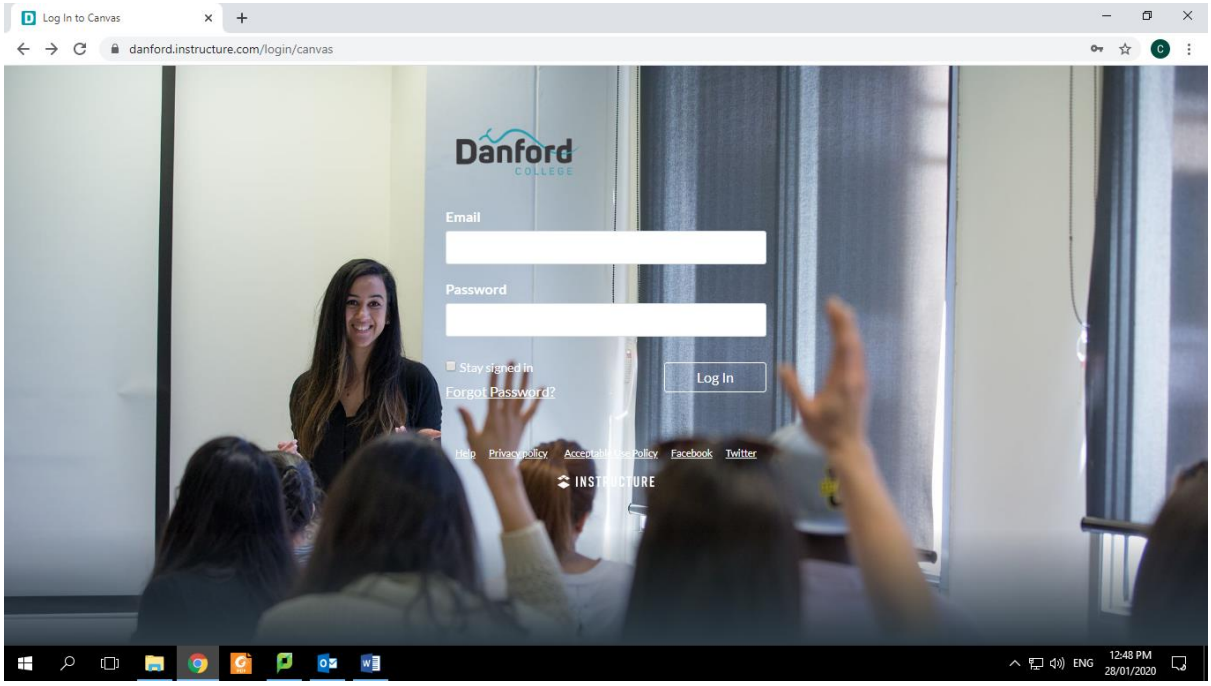
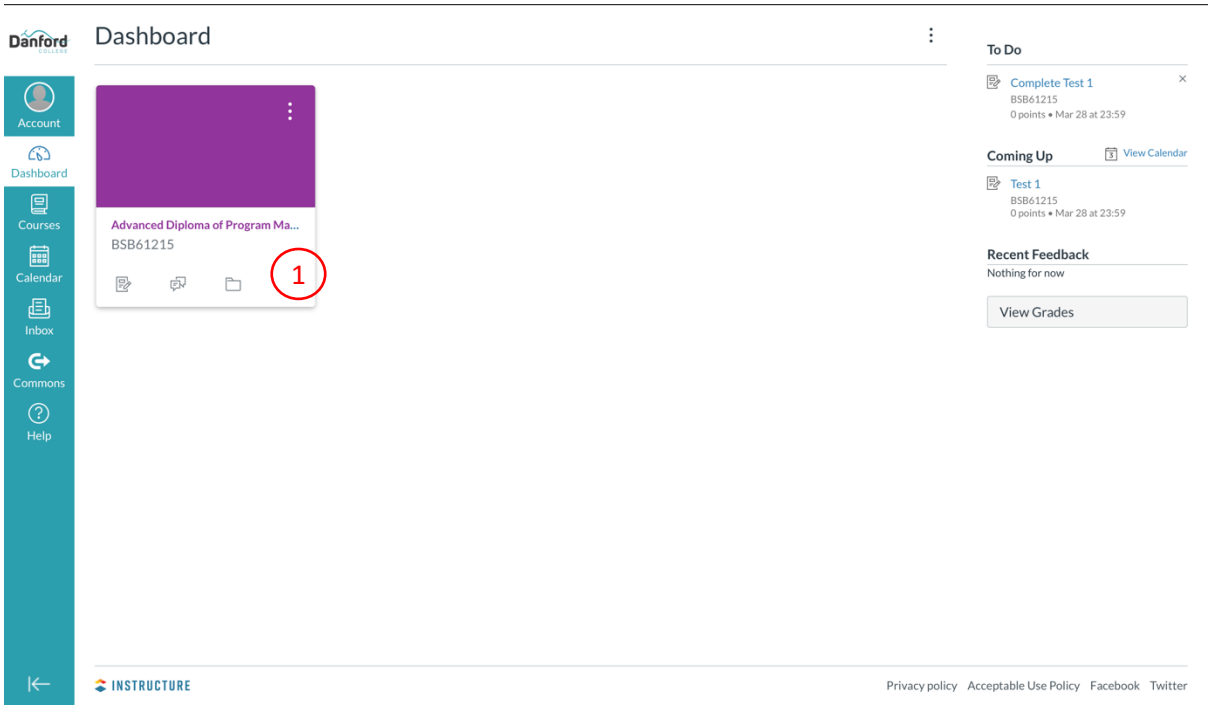
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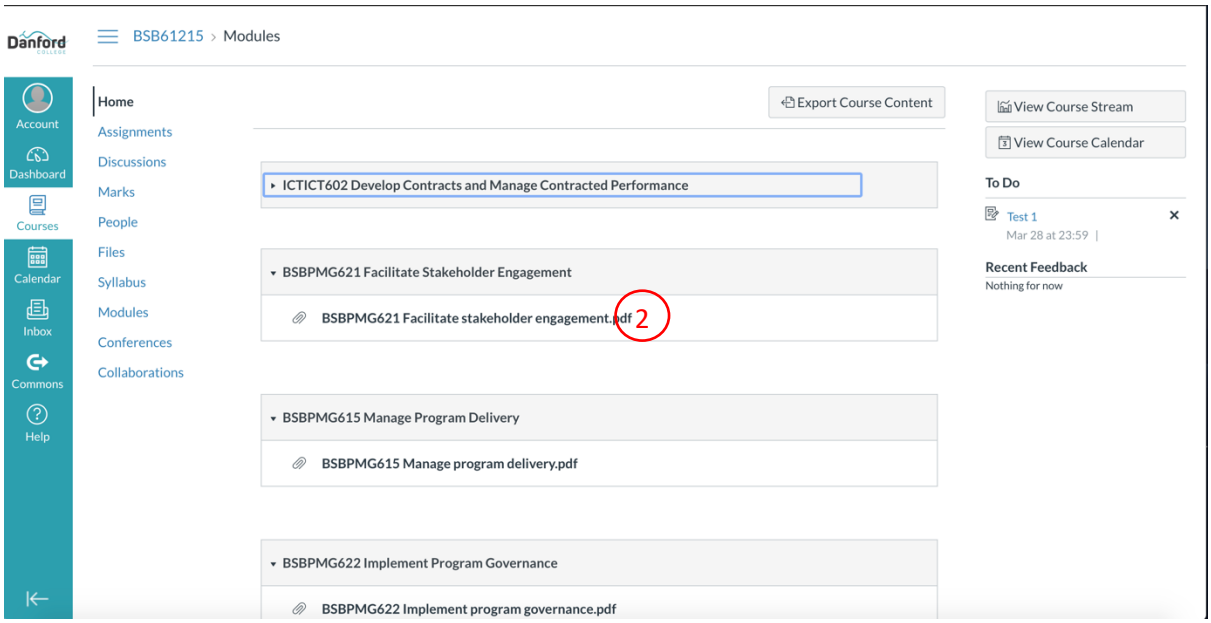


Students will access their CANVAS account (Learning Management System) using the following link:

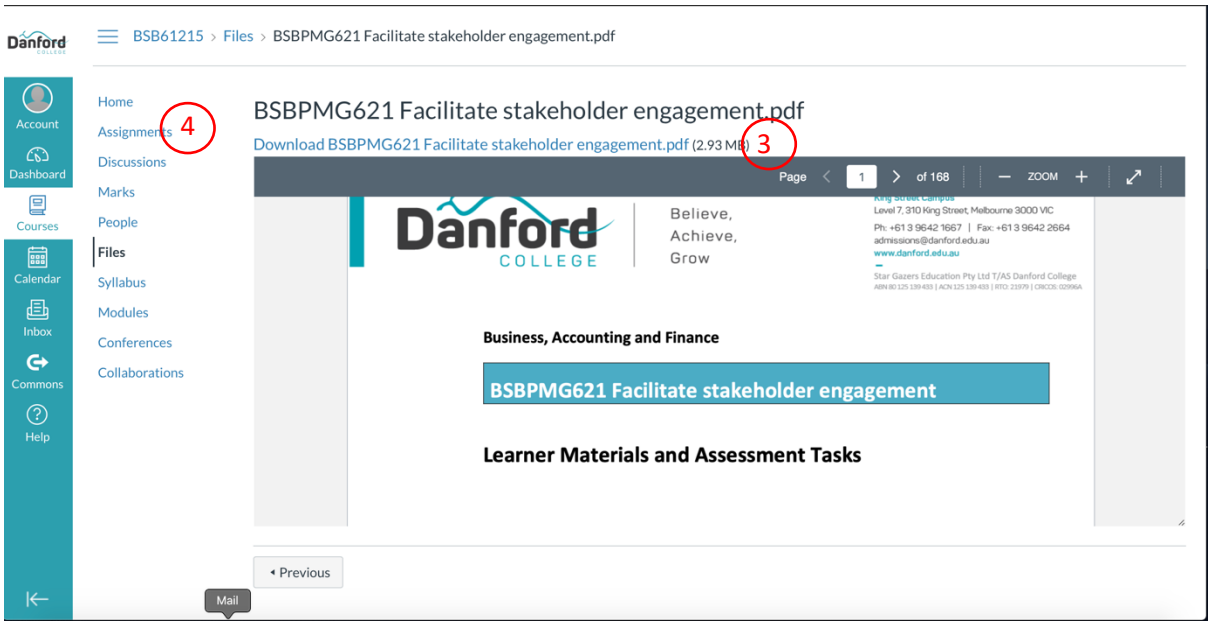
https://danford.instructure.com/login/canvas



Once signed-in, you will see the course in which you are enrolled. If you click on (1), you will have the see the following landing page which contains the current unit and the book of the current unit along with any other materials provided by your trainer.



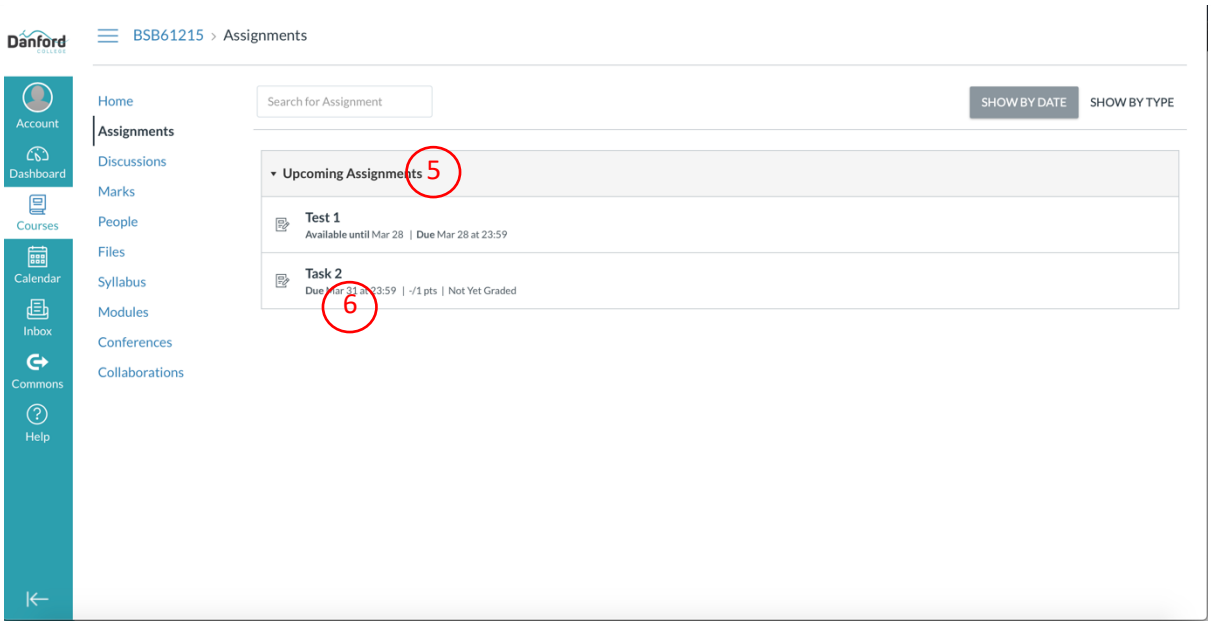
If you click on (2) you will able to see the book as well as an option to download the book (3) as shown below:



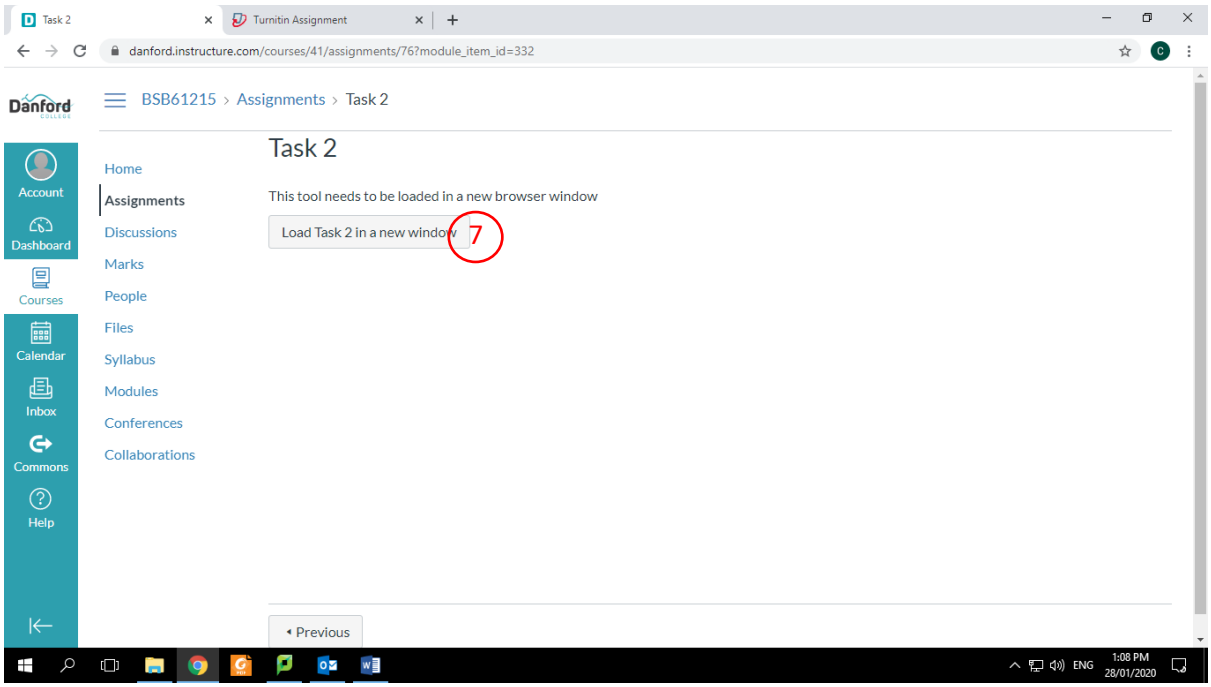
By clicking on (4) you will be able to view all the assessment tasks for that unit as shown below:

From the diagram below, you will be able to see all the upcoming assessment (5) and the due dates (6)

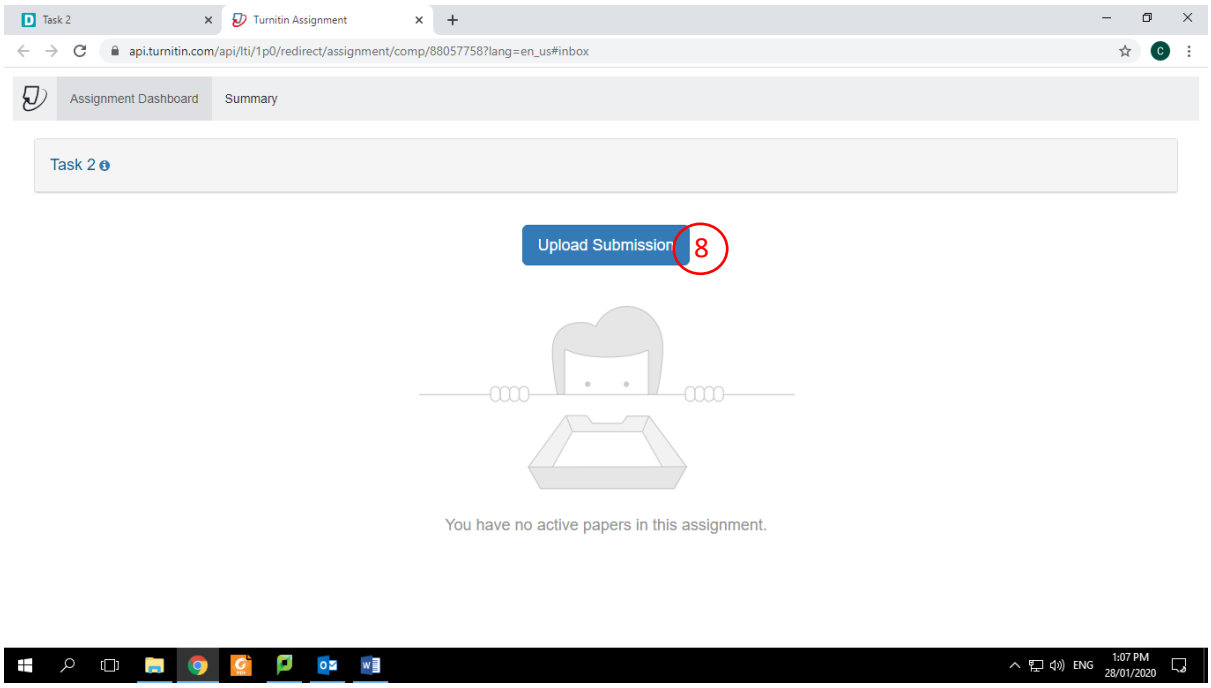
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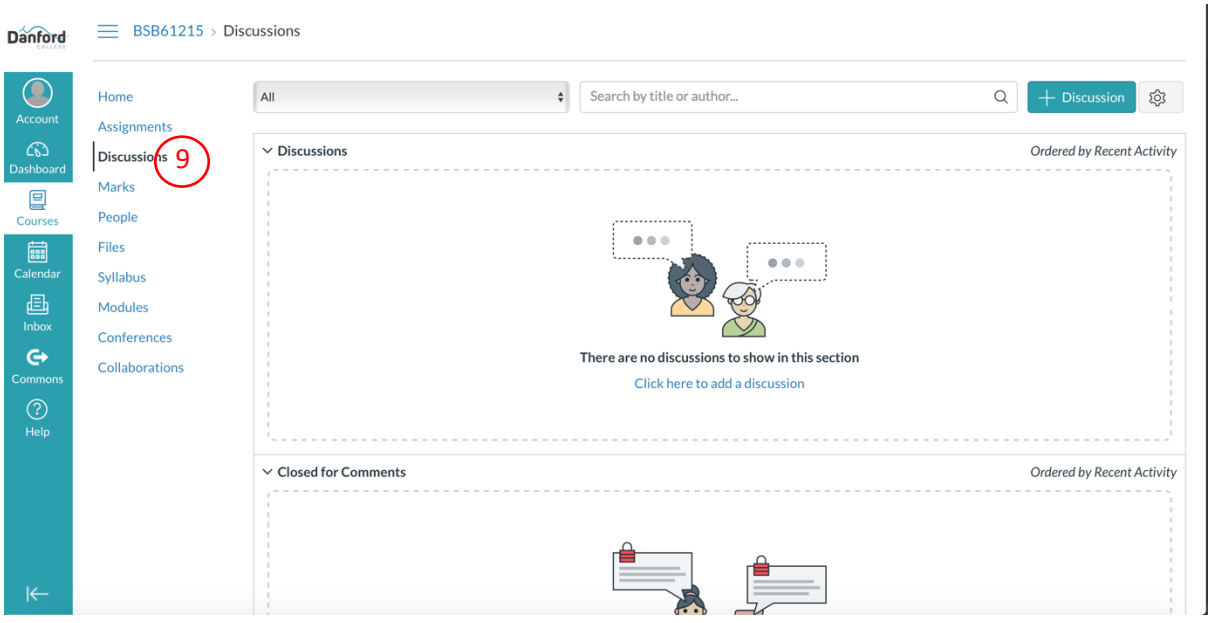
When you click on task 2, it will open the page where you will see a button “load Task 2 in a new window” (7).



Clicking on “load task 2 in new window” will get you connected to Turnitin where you can upload your submission (8). For more details, refer to the **Turnitin submission guidelines.**

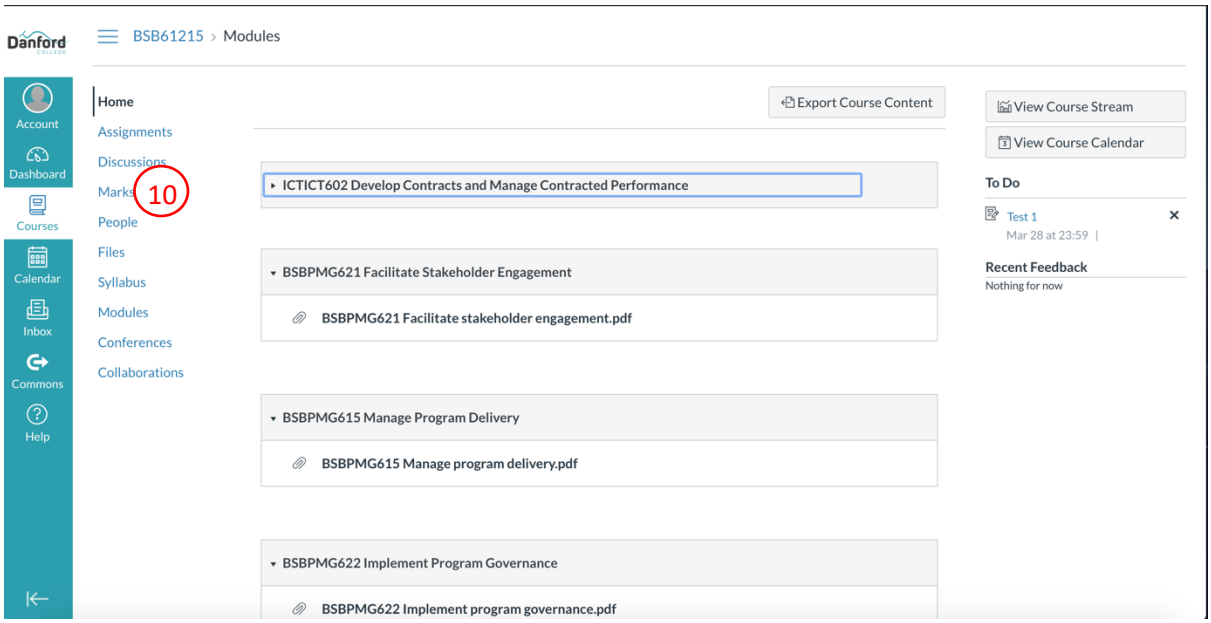


You also have “Discussions” feature within CANVAS (9) where you can post any queries related to the course/unit or even the assessment task. You will also be able to see what questions were asked by your peers.

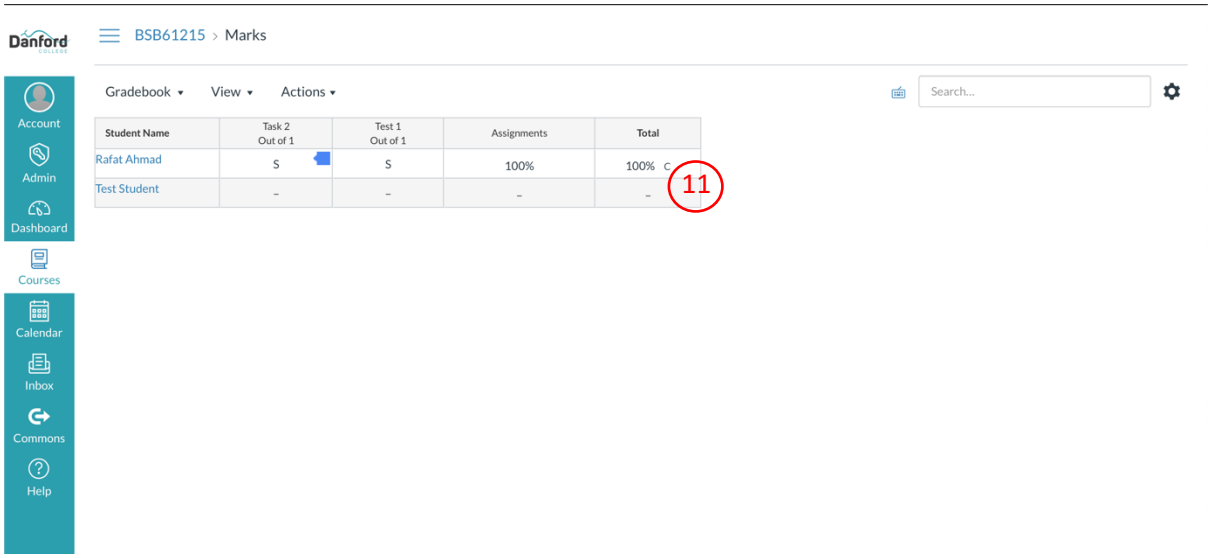


Once your assessments are marked, you have another feature on CANVAS called “Marks” (10) where you will able to see the grade provided to you for

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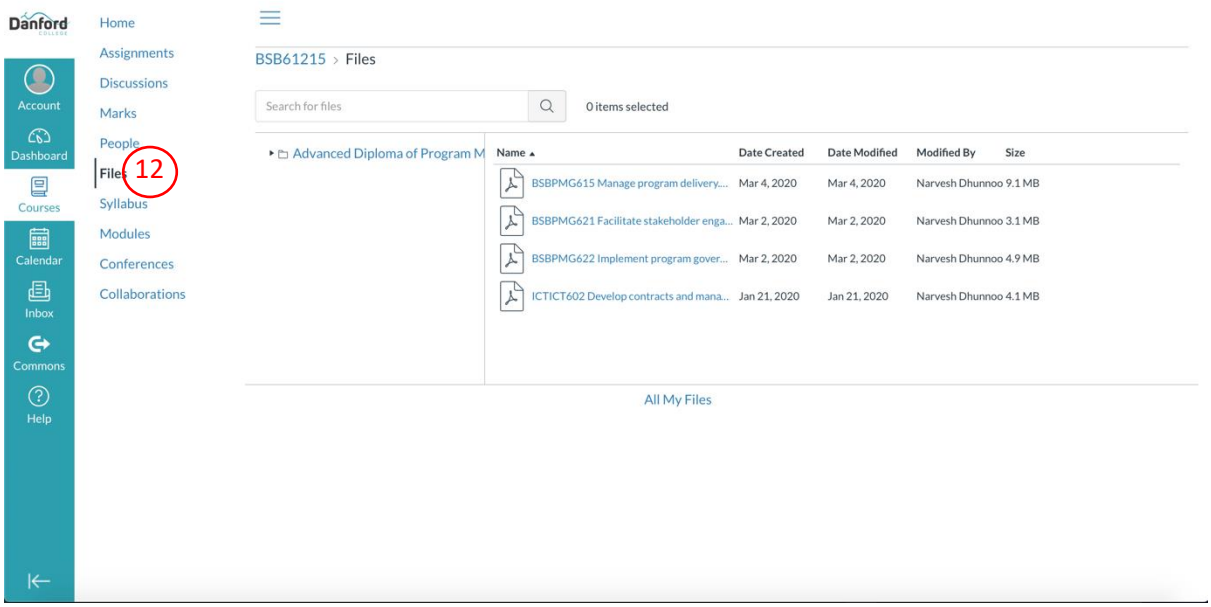


Each task is marked as Satisfactory “S” or Not Yet satisfactory “NYS” and then for the overall unit as Competent “C” or Not Yet Competent “NYC” as shown below (11)

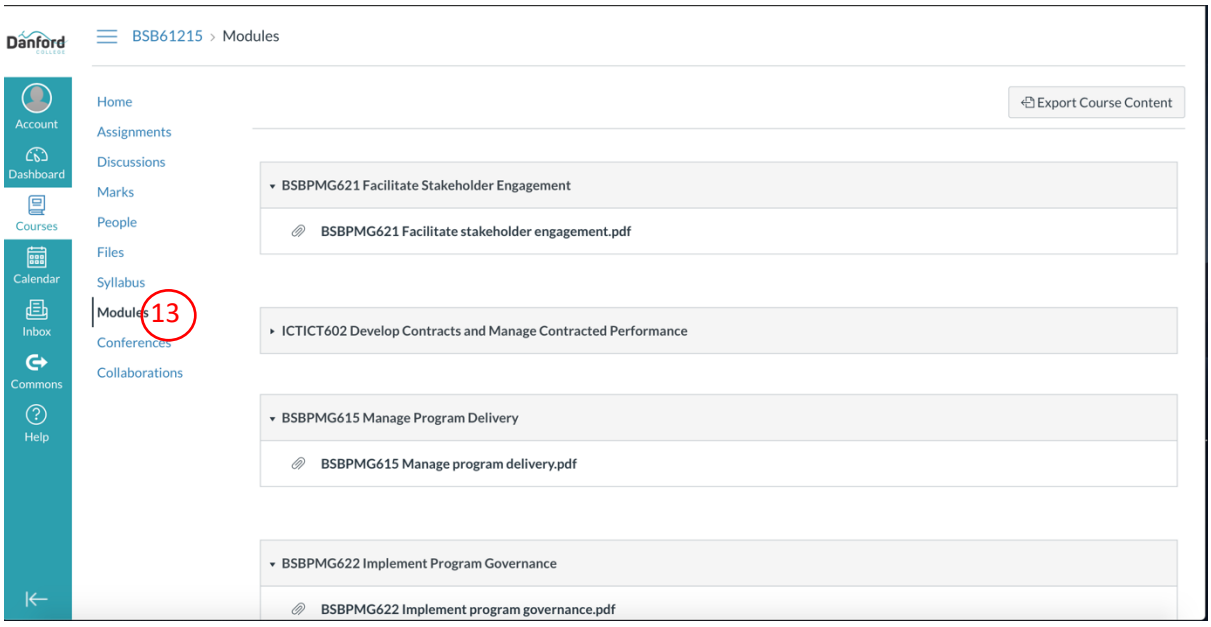


You have another feature on CANVAS called “Files” (12) where you will be able to access all the course materials and extra resources that Danford College will be uploading.

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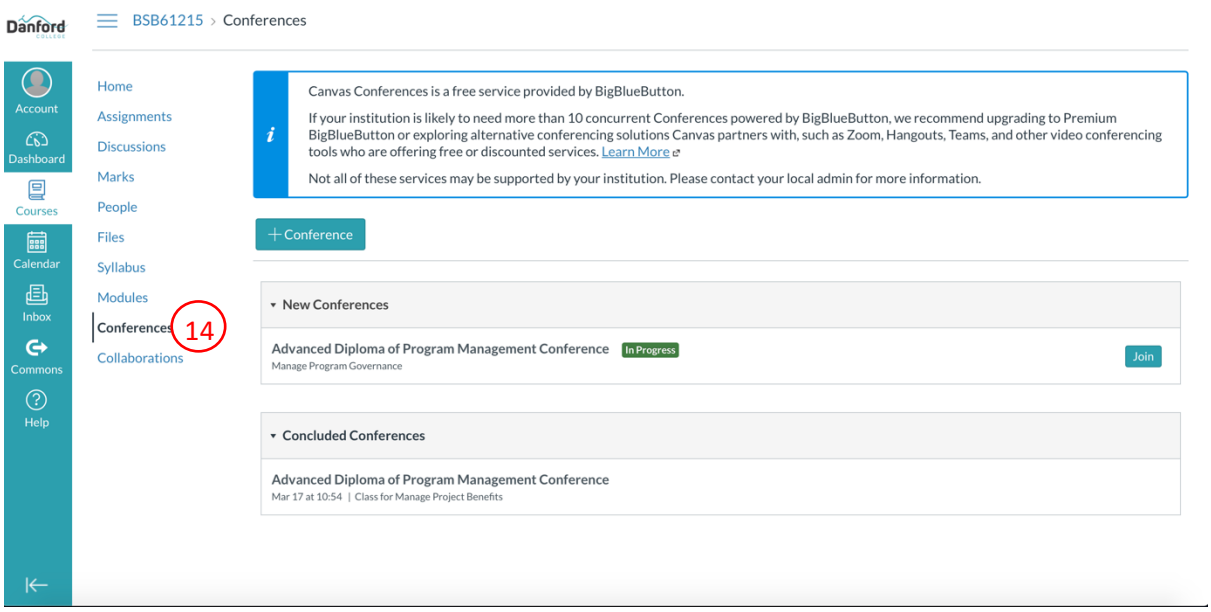
The feature “Module” (13) shows all the modules for the course that you are enrolled in and those modules are published progressively.



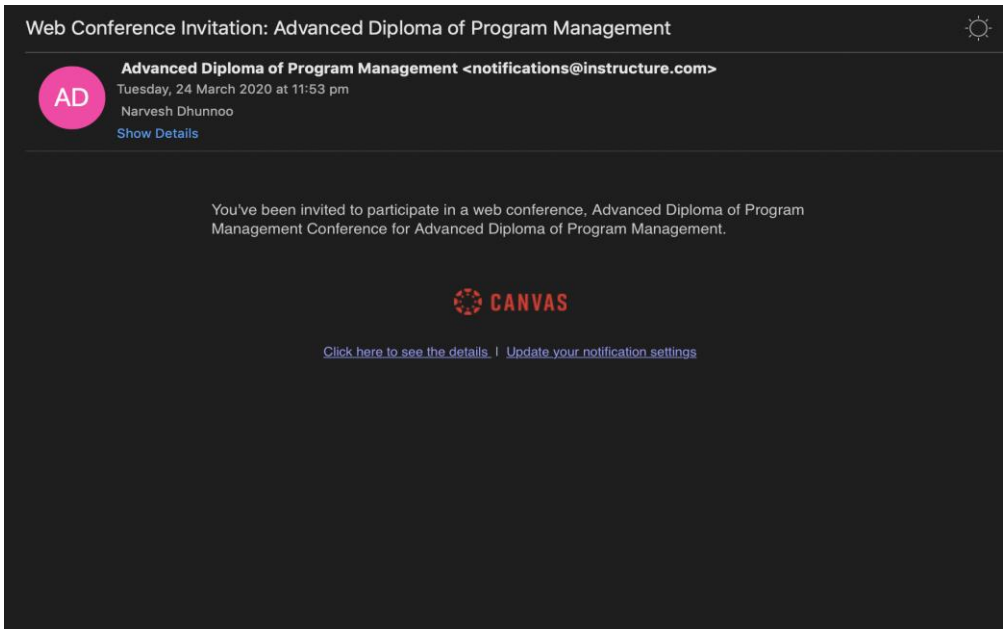
Another feature, one of the most important one is “conferences” (14) where all your lectures will be live/online and recorded as well.

P.S: - Do attend the lecture when it is live so that you can ask all your questions especially related to the assessment tasks

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When any of your lectures will be live, you will receive an email like shown below:



When your lecture is live, you will see which unit lecture is going on and you will also see the join button (15)

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