Member Portal Registration

Texas Legal
Always by your side

Before You Begin

You will need your **Texas Legal Member ID** to complete registration.

- Your Member ID can be found in your Texas Legal welcome email or the email announcing the new Member Portal.
- Can't find your Member ID? Contact our team at **members@texaslegal.org** for assistance.

Step 1: Visit the Portal

- Go to **portal.texaslegal.org**.
- In the section titled **First Time Portal Visitor Registration**, click the button **Click to REGISTER for the Texas Legal Portal** to create your account.

Step 2: Select Your Account Type

Texas Legal Members (which include plan/policy holders and dependents) should click **Create Member Account**.

Step 3: Enter Your Member Information

Fill out your information. **If your information does not match EXACTLY, the system will not be able to match you**. If you have trouble, you will need to contact members@texaslegal.org.

- First Name
- Last Name
- Date of Birth
- Texas Legal Member ID
- Email address (This does not have to be the email used when enrolling in your Texas Legal plan.)

Step 4: Security Questions

- Set up your security questions. (This will be used to setup and reset your password or recover your account.)

Step 5: Approval & Password Setup

- Once your account is approved, you will receive a confirmation email (**Subject: Your Texas Legal Portal Registration Has Been Approved**).
- Use the **password setup link** in that email to create your new Texas Legal Member Portal password.
- The password link **expires after 72 hours.**

Need Help?

If you have trouble registering, contact **members@texaslegal.org.**