Schedule of works

Example for a kitchen refurbishment. The prices are left blank on purpose.

EXAMPLE

Project: Address:

Drawings and revision: Date:

Ref	Work	Price (£)
1	Preliminaries	
1.1	Supervision for the programme length stated	
1.2	Floor and stair protection	
1.3	Skip hire and waste removal	
2	Strip-out and demolition	
2.1	Remove kitchen units and worktops, cap the services	
2.2	Remove wall tiles and leave walls ready for making good	
3	Structural work	
3.1	Form opening between kitchen and dining room to the engineer's drawing	
4	First fix	
4.1	Alter hot, cold and waste pipes to the new sink position	
4.2	New cable runs to the sockets shown on the drawing	
5	Boarding and plastering	
5.1	Board and skim the ceiling	
5.2	Make good walls where units were removed	
6	Second fix	
6.1	Fit kitchen units supplied by the client	
6.2	Fit sockets, switches and light fittings	
7	Finishes	
7.1	Tile the splashback	
7.2	Mist coat and two coats to walls and ceiling	
8	External work	
8.1	None in this example	
9	Testing and handover	
9.1	Electrical certificate from the registered electrician	
9.2	Final clean and snag list	
10	Provisional and PC sums	
10.1	Provisional sum: repair to floor under old units, extent unknown until strip-out	
10.2	PC sum: wall tiles, supply only	
	Total, and whether VAT is included	

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Schedule of works

Blank. Add a line for each task and give every line a number.

BLANK

Project: Address:

Drawings and revision: Date:

Ref	Work	Price (£)
1	Preliminaries	
1.1		
1.2		
2	Strip-out and demolition	
2.1		
2.2		
3	Structural work	
3.1		
3.2		
4	First fix	
4.1		
4.2		
5	Boarding and plastering	
5.1		
5.2		
6	Second fix	
6.1		
6.2		
7	Finishes	
7.1		
7.2		
8	External work	
8.1		
8.2		
9	Testing and handover	
9.1		
9.2		
10	Provisional and PC sums	
10.1		
10.2		
	Total, and whether VAT is included	

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