Terms and Conditions

ACTOR'S INSTINCT STUDIO | Last updated: 20 October 2026

Actor's Instinct Studio is operated by Richard Winsor, trading as Actor's Instinct Studio. These terms explain our booking arrangements, cancellation policies and expectations for participation in workshops, private coaching and creative projects.

For booking questions or cancellations, please contact **info@actorsinstinctstudio.com**.

1. Workshop Bookings and Payments

All workshop bookings are arranged directly with the studio following an enquiry through our website or by email. Availability, prices and booking details are confirmed by email. An enquiry does not guarantee a place.

Full payment is required in advance to secure a place. A booking is confirmed once payment has been received and the studio has confirmed it by email.

2. Student Cancellations and Credits

Students who cancel at least 24 hours before a workshop starts will receive a credit for the full booking value, valid for six months from the cancellation date.

For cancellations made less than 24 hours before the start time, or non-attendance without notice, the full booking fee is forfeited and no credit or refund is provided, except where required by law.

These arrangements do not affect any applicable statutory cancellation or refund rights.

3. Workshop Cancellations and Rescheduling by AIS

The studio may occasionally need to cancel or reschedule a workshop, including due to tutor illness, insufficient attendance or unforeseen circumstances.

If a workshop is rescheduled, students may attend the new date. If they cannot attend, they may transfer their payment to another suitable workshop. If a suitable alternative cannot be agreed, they may request a refund of the affected booking fee.

If the studio cancels a workshop, students may choose a credit towards another workshop or a refund of the affected booking fee.

4. Private Coaching Sessions

Private coaching is arranged directly with the studio and paid for in full in advance.

In-person sessions: With at least 24 hours' notice, a session may be rescheduled or credited towards a future session, subject to availability. Credits are valid for six months. Less than 24 hours' notice or non-attendance results in forfeiture of the fee, except where required by law.

Online sessions: With at least one hour's notice, students may rearrange the session or receive a credit valid for six months. With less than one hour's notice or non-attendance, the fee is forfeited, except where required by law.

The studio may consider exceptional circumstances at its discretion.

5. Student Conduct and Safety

The studio encourages a supportive, respectful and collaborative environment where actors can explore their craft and take creative risks. Students are expected to respect personal boundaries and work with professionalism and consideration.

Some exercises involve emotional exploration, movement or physical interaction. Participation should be based on mutual respect and consent. Students are encouraged to treat personal experiences shared by fellow participants with sensitivity and discretion.

The studio may address conduct that compromises the safety or experience of others, including removing a participant where necessary, subject to applicable legal rights.

6. Photography, Filming and Media Consent

The studio may occasionally photograph or film workshops, rehearsals and activities for training, promotional or educational purposes. Permission will be sought before participants are photographed or filmed, and separate permission before identifiable images or footage are published on the website or social media.

Declining permission will not affect workshop participation. Images and recordings are handled in accordance with the Privacy Policy.

7. Productions and Showreel Projects

The studio may offer theatre productions, showcases and collaborative showreel projects. Participation can depend on auditions, availability and project requirements. Fees, schedules, commitments and any specific cancellation arrangements will be communicated by email.

Showreel payment terms are confirmed individually; fees are normally payable in full before filming begins. Withdrawals are considered individually, taking account of the stage of the project, costs incurred and statutory rights.

Participants are expected to honour agreed commitments and promptly communicate changes. Additional project-specific terms may apply where agreed in advance.

8. Changes, Health and Liability

The studio aims to deliver workshops and services as advertised. Where necessary it may use another suitably qualified tutor or offer an alternative date, notifying students of significant changes as soon as reasonably possible.

Where a substantial change is unsuitable, students may request an alternative arrangement or a refund in accordance with their statutory rights. Students should take reasonable care of their health and safety and tell tutors about relevant limitations that may affect participation.

Nothing in these terms excludes or restricts liability where doing so would be unlawful, including liability for death or personal injury caused by negligence, or rights under consumer law.

9. Contact

Actor's Instinct Studio, operated by Richard Winsor (sole trader). Email: **info@actorsinstinctstudio.com**.