[Your company name]
[Street address] · [City, State ZIP]
[Phone] · [Email] · [Website]
License # [License #]

Estimate

Estimate # _____
Date _____
Valid until _____

PREPARED FOR

Client name _____ Phone _____
Email _____ Job # _____
Project address _____
Project _____

LINE ITEMS

#	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					

NOTES AND EXCLUSIONS

What's not included, assumptions, allowances

PAYMENT TERMS

Deposit, progress and final payments, and how you accept payment

Subtotal	$
Tax rate	%
Tax	$
Total	**$**

ACCEPTANCE

This estimate covers only the work listed above and is good until the date shown. Changes are priced in writing first.

Client

Signature

Printed name Date

Contractor

Signature

Printed name Date