[Your company name]
[Street address] · [City, State ZIP]
[Phone] · [Email] · [Website]
License # [License #]

HVAC estimate

Estimate # _____
Date _____
Valid until _____

PREPARED FOR

Client name _____ Phone _____

Email _____ Job # _____

Property address _____

HOME AND EXISTING SYSTEM

Conditioned area (sq ft) _____ Existing system and age _____

Fuel or power _____ Equipment location _____

Load calculation (method, date) _____

YOUR OPTIONS

	GOOD	BETTER	BEST
Option name			
System type			
Outdoor unit (brand, model)			
Indoor unit, furnace or air handler			
Coil (model)			
Capacity (tons or BTU/h)			
Efficiency (SEER2, EER2, HSPF2, AFUE)			
AHRI certificate #			
Thermostat			
Manufacturer warranty			
Labor warranty (yours)			

PRICE BY OPTION

	GOOD	BETTER	BEST
Equipment			
Ductwork			
Line set			
Thermostat			
Permit			
Labor			
Removal and disposal			
Other			
Subtotal	**$**	**$**	**$**
Tax (_____ %)	$	$	$
Total	**$**	**$**	**$**
Rebates (confirmed only)	$	$	$
Estimated net after rebates	**$**	**$**	**$**

Rebates and incentives come from outside programs. List only programs the client qualifies for, with amounts you've confirmed with the program. Approval and payment are up to the program, so the net is an estimate.

INCLUDED IN EVERY OPTION

- ☐ Removal and disposal of old equipment
- ☐ Condensate drain
- ☐ Duct sealing
- ☐ Refrigerant recovery
- ☐ Electrical disconnect
- ☐ Startup and system check
- ☐ New line set
- ☐ Pad or stand
- ☐ Other: _____

NOTES AND EXCLUSIONS

What's not included, for example electrical panel upgrades, asbestos, drywall or paint repair

PAYMENT TERMS

Deposit, progress and final payments, and how you accept payment

ACCEPTANCE

Option selected: ☐ Good ☐ Better ☐ Best

By signing, you accept the option checked above at its total price. This estimate is good until the date shown. Changes are priced in writing first.

Client

Signature

Printed name

Date

Contractor

Signature

Printed name

Date