CITY OF SAN ANTONIO — TEXAS

METROPOLITAN HEALTH DISTRICT

Temporary Food Establishment Permit Application

1901 S. Alamo St. San Antonio, TX 78205 Mon – Fri: 7:45 am – 4:30 pm
Phone: (210) 207-0014 or (210) 207-0135 Email: F&E.customersupport@sanantonio.gov

EVENT INFORMATION: **Today's Date:** _____

Event Name: _____

Address of Event: _____ Zip Code: _____

Dates of Operation: _____ - _____ Number of Days: _____

Week 1							
Start Time	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM
End Time	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM

Week 2							
Start Time	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM
End Time	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM

ON-SITE COORDINATOR INFORMATION:

On-Site Coordinator: _____ Telephone Number: _____

Gov't Issued ID Number: _____ Email Address: _____

Coordinator Address: _____ Zip Code: _____

Additional Contact (Host): _____

FOOD/BEVERAGE INFORMATION:

* Temporary Event Permit Required for any booth(s) or mobile units without annual City of SA Mobile License that open handle.
* Booths selling only pre-packaged non-TCS foods do not require a temporary permit.
* No foods/ingredients allowed to be prepared in a private home
* Physical copy of Temporary Event Permit must be displayed during all hours of operation.

Number of Food Booth(s)		# of Beverage-Only Booth(s)		# of Food Truck(s) With Temp Permit(s)		**Total**
_____	+	_____	+	_____	=	_____

Food and Drinks being Sold/Given Away:_____

Applicant's Signature: _____ Self-Inspection Checklist Received & Read: _____ *(initial)*

NOTE: Permit fees are **non-refundable**. An event date may be **rescheduled** if the applicant makes a request by calling the Duty Supervisor at 210-207-0135 or in person at the Health Desk located at 1901 S. Alamo **at least two (2) business days prior** to the event. Permit only valid if Temporary Food Standards are met, **see attached sheet.**

FOR OFFICE INFORMATION ONLY:

Amount Paid: _____

SAP Number: _____

Date Paid: _____

Temporary Event Permit #(s):

_____

_____

_____

Revised 11/2025