Neuros®

Program Manager, Training & Education	
Reports To:	Sr. Director, Corporate Training & Patient Excellence
Department:	Corporate Training & Patient Excellence
Location:	On Site - Arden Hills, MN
About the Role:	We are seeking a **Program Manager, Training & Education** to support medical education and corporate training programs for healthcare professionals and internal clinical and commercial teams. This role works cross-functionally with Medical Affairs, Corporate Training & Education, Clinical, Sales, Marketing, R&D and other stakeholders to develop engaging learning experiences, coordinate educational programs, administer learning platforms, and ensure training content meets regulatory and compliance requirements.
Responsibilities:	• Manage end-to-end logistics for physician education programs, including training courses, cadaver/bioskills labs, preceptorships, advisory boards, and other educational events. • Facilitate & lead physician-facing and field-based training programs in partnership with clinical, sales, training, and subject matter experts. • Develop and maintain training curricula presentations for both internal & HCP training - including procedural guides, case modules, checklists, quick-reference tools, and e-learning & in-person program content. • Oversee & manage qualification pathways – including training procedures & records, competency evaluations, practicals & overall qualification pathways • Administer learning management systems for internal and external training programs.

	• Develop education and outreach resources for allied health professionals, including prosthetists/orthotists, physical and occupational therapists, advanced practice providers, and nurses. • Manage accredited continuing education (CE) programs, including applications, needs assessments, learning objectives, evaluations, credit processing, and audit-ready documentation. • Ensure training content follows applicable regulatory, document-control, labeling, IFU, and clinical evidence requirements. • Manage program vendors, faculty, agreements, travel, rosters, materials, budgets, and other operational details.
Required Knowledge, Skills and Abilities	• **5-7+ years of relevant experience** in clinical/medical device, hospital, clinic, field clinical support, healthcare education, sales training, or a related environment. • Experience developing or delivering training and education for healthcare professionals and/or internal teams. • Knowledge of adult learning principles, training methodologies, and learning technologies. • Familiarity with healthcare compliance requirements, including AdvaMed, FDA regulations, and the Sunshine Act. • Strong project management, presentation, communication, and relationship-building skills. • Experience coordinating educational events from planning through execution. • Understanding of medical devices, clinical applications, and the healthcare market. • Experience working in a regulated environment, preferably medical device or pharmaceutical.

	• Familiarity with learning and content-development tools such as Allego, Seismic, Articulate, Camtasia, or Synthesia is a plus. • Proficiency with Microsoft Office, including PowerPoint, Teams, and SharePoint.
Education and Experience	A relevant certification, associate degree, bachelor's degree, or equivalent combination of education and experience is preferred.
Other Requirements or Preferences:	• Primarily computer- and desk-based work. • Ability to sit and work at a computer for extended periods. • Approximately **30–40% periodic travel**.