DATA CONSUMER ACCESS

MLS Grid provides a standardized API data feed from participating MLSs to registered organizations. Follow these steps to create your account and sign a data license agreement between your customers, participating MLSs, and your company.

REGISTER ONLINE

1. Go to app.mlsgrid.com/register to create your data consumer account.
2. Fill in the required information, including contact information for the person who will sign the data license agreement on behalf of your company and serve as your primary contact.

PLEASE NOTE: If you are a Broker or Agent interested in MLS Grid services, please stop here and ask the technology organization you work with to contact MLS Grid and register an account for access to data from our participating MLSs.

If your brokerage provides its own in-house technology, follow the steps in this **Data Consumer Access Guide** to create an account. Your brokerage will function as your "Vendor" for the purposes of the **Data License Agreement**.

FINALIZE YOUR DATA CONSUMER ACCOUNT

1. An email from notify@mlsgrid.com will be sent to the email address you provided.
2. Click the link in the email to finalize your MLS Grid account.

CREATE YOUR DATA SUBSCRIPTION

1. Log in to your MLS Grid account at app.mlsgrid.com. Click **Manage Subscriptions** in the left sidebar menu.
2. Select the data subscription type that matches how the data will be used: **IDX**, **VOW**, **Back Office**, or **Broker Only (PDAP)**. Choose Broker Only (PDAP) if a brokerage will send you its listings through a Broker Data Export. You will be prompted to describe your product and how the data will be used. Click the **Next** button.
3. From the list of available MLS sources, select the MLSs where your customers are members. Some MLSs charge setup fees and ongoing monthly licensing fees; to review an MLS's fees, click the Pricing arrow to the right of its name. Click the **Next** button.
4. Review the **Data License Agreement**. When you are ready to sign the **Data License Agreement**, click the **Sign & Accept** button, provide the requested information, and click the **Digitally Sign** button.

DATA CONSUMER ACCESS

Adding all your customers to your MLS Grid account is required for MLS compliance and accurate billing. Follow the steps below to add a Broker or Agent customer to your new data subscription.

ADD YOUR BROKER OR AGENT CUSTOMER TO YOUR NEW DATA SUBSCRIPTION

1. Read the instructions on the **Add Broker or Agent Customers** page carefully.
2. Enter your Broker customer's full legal name, email address, and brokerage name exactly as they will type them when signing, including capitalization.

   PLEASE NOTE: If your customer is an Agent, click the **Include Agent** button and provide both the Agent and Broker information requested.
3. Select how you will use the requested MLS data on behalf of your customer.
4. If the data will be used on a website, provide the **Website URL** where the data will be displayed.

   PLEASE NOTE: If the website is not yet live, provide both the **Website URL** and **Staging URL** so the MLS can review it during approval.
5. Select the MLS where your Broker or Agent customer is a member. If it isn't listed, first add that MLS to your subscription by following the **Add A New MLS Source** guide.
6. Once you have entered all the required information, click the **Add Customer** button. A pop-up window will ask you to confirm that the information is correct.
7. Repeat this process for each of your new Broker or Agent customers.
8. The status of each invitation is displayed below in the **Invited Brokers and Agents** section. Click your customer's name for a detailed view of the license request.
9. From there, you can correct any information in the data license request and resend it to your customer.

CONTINUED ON PAGE 3: YOUR CUSTOMERS' SIGNATURES, MLS APPROVAL, AND GETTING STARTED WITH THE API

DATA CONSUMER ACCESS

Next, your customers sign the Data License Agreement. After MLS approval, you can finalize payment and begin using the MLS Grid API.

CUSTOMER SIGNATURES AND MLS APPROVAL

1. For each **Data License Request** you send, MLS Grid will email your customer from notify@mlsgrid.com. Ask your customer to watch for this email and check their spam or junk folder if it doesn't arrive.
2. The email includes a secure link your customer will use to review and sign the **Data License Agreement**.

   PLEASE NOTE: To sign the **Data License Agreement**, your customer must enter their information exactly as you entered it, or their digital signature will not be accepted. **All fields are case-sensitive**.
3. Your customer will enter:
   a. Their Full Name (no nicknames or shortened names will be accepted)
   b. Their Brokerage Name
   c. Their Contact Information

   PLEASE NOTE: If an Agent is included, the Agent signs first, then the Broker. If only a Broker is included, the email goes directly to the Broker.

FINALIZE LICENSE REQUEST

1. Once your customers have signed the **Data License Agreement**, the MLS will be notified of your request.
2. If the MLS requests changes to your website or to the signature on the **Data License Agreement**, you will be notified by email from notify@mlsgrid.com.
3. Upon approval, you will be notified to log in and finalize your request. If the MLS charges fees, you will be prompted for a payment method at that time.
4. Once your request is finalized, data for your new customer is available immediately through your **Access Token**. If this is your first license request, you will receive your Access Token at this point.

BEGIN USING API

1. Go to the **Access Token** tab of your data subscription. The API endpoint is in the **URL** field, and your OAuth 2 access token is in the **Access Token** field.

NEED HELP? API documentation is at docs.mlsgrid.com, and more guides are on the Resources page at www.mlsgrid.com. Questions? Contact support@mlsgrid.com.