Race Shirt Registration Setup Kit

Set up clean shirt choices before entries open. Edit bracketed details before pasting.

Before registration opens

Choose the garment and size chart, including the real size range. Set the guaranteed-shirt cutoff with your printer. Decide what late entries can claim and how size changes work.

Size question

Which shirt size would you like? Check [garment size chart] before choosing. Select “No shirt” if you’d like to opt out.

Cutoff message

Select your shirt size by [date, time, time zone] to guarantee it. After that, shirts are available while supplies last.

Size changes

Request a size change through [method] until [date, time, time zone]. After that, exchanges follow the event’s pickup policy.

Export and count

Filter to eligible entries. Group confirmed selections by garment, fit, and size. Track opt-outs, blanks, and late entries separately. Keep registrant details internal and give the printer size totals only.

Test before launch

- [ ] Eligible entrant can choose the right fit and size.
- [ ] Opt-out remains distinct from an unanswered size.
- [ ] Late entry displays the shirt policy you intend.
- [ ] Test export gives the same totals as your test entries.